



Academic Year 2022-2023

Minutes of the IQAC Meeting with External Members

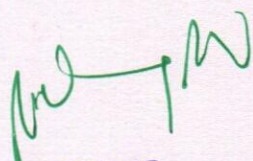
Minutes of the IQAC Meeting with External Members held on 17th February 2023 in the Principal Chamber, 3rd Floor, MLA Academy of Higher Learning at 11.30AM.

Dr. Padmaja P.V., Principal welcomed all the IQAC Members. Ms. Kamala S., IQAC Coordinator introduced the new IQAC members: Ms. Mamatha, Ms. Shoba, Mr. Sandesh the new IQAC teacher members and Dr. Vikram, Nodal Officer, State Quality Assurance Cell, Dept of Collegiate Education as the new External member.

After the presentation of AQAR 2021-2022 to all the members, following suggestions were put forth:

Sl.No	IQAC Suggestions	Action Taken Report
1	Implementation of Academic Audit	Academic audit done by Dr. Edward, Director, IQAC, Kristu Jayanti College and Suggestions given by him were implemented in the formats and the process of documentation.
2	Information to be collected from the students regarding their choice of certificate courses and conduct the same.	Information collected through feedback and students asked for Employability related certificate courses like data analytics
3	Aim for Autonomy	Planned to organize workshop on 'Preparedness for Institutional Autonomy' by Dr. Aloysius Edward, Director, IQAC, Kristu Jayanti College
4	Launch UGC Care indexed journal	ISBN Journal has been brought out
5	Faculty should collaborate with each other for Research papers publication.	Faculty members collaborated with each other and have published research papers.
6	Approach NGOs for help in setting up alternate Energy source like Solar in our campus.	In Process
7	Any activity conducted should have an impact on the community.	In Process

8	Alumni can be invited to share knowledge and experience in the professional setup with the current set of students.	Alumni students were called and shared their experiences with the outgoing students
9	Subject Teachers should aim for course attainment and orient students on the skills required for acquiring the job.	Done during Course orientation
10	Information can be collected from the teachers and admin staff members regarding their requirements for knowledge and skill enhancements.	Information collected and organized workshop on 'Data analysis using SPSS' is arranged for Staff members .


PRINCIPAL
MALLESWARAM LADIES ASSOCIATION
ACADEMY OF HIGHER LEARNING
 14th Cross, Malleswaram,
 Bangalore - 560 003.



Academic Year 2022-2023

Minutes of the IQAC Meeting with External Members

Minutes of the IQAC Meeting with External Members held on 30th August 2023 in the Board Room, Ground Floor, Platinum Jubilee Building, MLA Academy of Higher Learning at 11.30AM.

Agenda of the Meeting:

1. Welcome and Reading of the Minutes from the previous meeting
2. Presentation of Gap Analysis Report
3. Plan of Action by the IQAC
4. Plan for the Academic Year 2023-2024
5. Any other points for discussion
6. Vote of Thanks

Following members were present in the meeting :

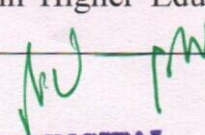
1. Dr. P.V. Padmaja
2. Mr. Glen Brass
3. Dr. Lakshmi V
4. Ms. Mala Jayasimha
5. Ms. Valli Narasimha
6. Dr. K.Vikram
7. Ms. Shanta Nadiger
8. Ms. Shwetha K.R.
9. Ms. Kamala S
10. Ms. Santoshi B.R.
11. Ms. Swetha M.P
12. Ms. Mamatha
13. Ms. Shoba
14. Mr. Rajkumar
15. Dr. Sandesh Bhat
16. Ms. Anupama
17. Ms. Gouthami
18. Student Representative : Mr. Abinash Sahni

Following members were absent in the meeting:

1. Ms. Suma T.S.
2. Ms. Ashwini S

Ms. Kamala S, IQAC Coordinator welcomed all the IQAC Members. Following suggestions were put forth in the meeting:

Agenda	IQAC Suggestions	Action Taken Report
Reading the minutes of previous meeting	Institution can come out with Policy for Research Publication	Institution framed a policy for Research publication
	Placement Officer do research before implementing any skill development courses	Placement officer
	Language lab to be installed to improve language skills of the students	In Process
	Faculty members involve in authoring Text books	Few faculty members involved in authoring Textbooks. Ms. Sneha, Ms. Asha, Ms. Santoshi, Dr.Dakshayini, Mr. Umesh
	Students can be involved in publishing articles and the institution can give appreciation letter to students those who have involved	9 PG Students involved in publishing Research articles. PG students completed 3 Micro social Projects
Presentation of Gap Analysis Report	Institution can have MOU with Infosys for the MOOC Courses.	In Process
	Increase number of research papers by the faculty members	Except 2 faculty members all the other members have published Research papers
	Can have designated Staff member to motivate and inspire the students to write competitive exams.	Ms. Durgashree of Comm and Mgmt allotted as designated staff member who motivate students to write competitive exams.
	Enhance awareness about the institution towards Social Media Platforms.	Designated staff members which include 3 members who involve in updating Website and other Social media platform on regular basis about all the activities conducted in the college.
	To conduct administrative training for Administrative staff members.	Conducted Administrative training on Maintaining Accounts, Records & Registers in Higher Education Institutions.


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