



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		<b>MLA ACADEMY OF HIGHER LEARNING</b>
• Name of the Head of the institution	Padmaja P.V.	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	080 23462632	
• Mobile no	9845434477	
• Registered e-mail	mla_hl@yahoo.co.in	
• Alternate e-mail	padmajavenkat123@gmail.com	
• Address	15th Cross Malleswaram	
• City/Town	Bengaluru	
• State/UT	Karnataka	
• Pin Code	560003	
<b>2.Institutional status</b>		
• Affiliated /Constituent	Affiliated	
• Type of Institution	Co-education	
• Location	Urban	
• Financial Status	Self-financing	

• Name of the Affiliating University	Bengaluru City University				
• Name of the IQAC Coordinator	Kamala S				
• Phone No.	08023462632				
• Alternate phone No.					
• Mobile	9036490263				
• IQAC e-mail address	iqacahl@gmail.com				
• Alternate Email address	kamalawamynathan@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://mlaahl.edu.in/wp-content/uploads/2023/07/AQAR-2020-21.pdf">https://mlaahl.edu.in/wp-content/uploads/2023/07/AQAR-2020-21.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://mlaahl.edu.in/wp-content/uploads/2023/07/COE-201-22.pdf">https://mlaahl.edu.in/wp-content/uploads/2023/07/COE-201-22.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.32	2014	05/05/2014	04/05/2019
Cycle 2	B++	2.85	2021	02/02/2021	01/02/2026
<b>6.Date of Establishment of IQAC</b>	12/07/2011				
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	00	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>	Yes				
• Upload latest notification of formation of IQAC	<a href="#">View File</a>				

<b>9.No. of IQAC meetings held during the year</b>	<b>2</b>
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<p>1. Organized Student Induction Programme for UG and PG at the beginning of the Odd Semester and Informed students about the rules &amp; regulation of the College/University , Student Support services and Code of Conduct. 2. Organised Staff Development Programme on Nurturing Social and Emotional Competence in Professional Sphere 3. Organised Faculty Development Programme on Basic Counselling Skills 4. Organised External Administrative Audit and Library Audit done by Director, IQAC of Kristu Jayanthi College, Bengaluru. 5. Internal Academic Audit by IQAC at the end of Each Semester 6.Reframing of Lesson plan Format, Feedback forms on Curriculum 7. Workshop on 'New format of AQAR submission" 8. Workshop on "Conflict Management at Workplace using Six Hat Techniques"</p>	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	

Plan of Action	Achievements/Outcomes
To Organise Student Induction Programme for UG and PG	Organized Student Induction Programme for UG and PG at the beginning of the ODD Semester
To Organise Staff Development Programme on Nurturing Social and Emotional Competence in Professional Sphere	Organised Staff Development Programme on Nurturing Social and Emotional Competence in Professional Sphere
To Organise Faculty Development Programme on Basic Counselling Skills	Organised Faculty Development Programme on Basic Counselling Skills
To Organise External Administrative Audit, Library Audit and Academic Audit	Organised External Administrative Audit and Library Audit done by Director, IQAC of Kristu Jayanthi College, Bengaluru.
To Conduct Internal Academic Audit at the end of the Semester	Conducted Internal Audit at the end of Odd Semester and Even Semester
To redo the format of lesson plan and feedback forms on curriculm	Reframed the Lesson plan and distributed to the teachers, Reframed the feedback forms on curriculum and feedbacks were collected in the new format.
To organise workshop on New Format of AQAR	Organised the workshop on New format of AQAR Submission
To organise workshop on Conflict Management at Workplace using Six Hat Techniques	Organised the workshop on Conflict Management at workplace using Six Hat Techniques
<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Governing Council	27/12/2022

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2021-2022	20/01/2023

**15. Multidisciplinary / interdisciplinary**

In light of NEP, Bengaluru City University has initiated Academic programmes which include Multi-disciplinary/Interdisciplinary courses as electives. All programmes are designed in such a way that students should get maximum flexibility to choose elective courses offered by other Departments. The University is proactively working towards the implementation of the suggestions given in the NEP and our Institution is also working towards the same goal.

I B.Com students were offered various Open Elective Courses to choose from out of which students chose *Business Organisation* and *Psychology*.

I BBA students chose *Accounting for Everyone* and *Psychology*.

**16. Academic bank of credits (ABC):**

It is a credit facility originally envisioned by the Government of India in the New Educational Policy 2020. The scheme has provisions of creating a Digital Infrastructure that will store academic credits earned by the students from various higher education institutions in the country. As the Affiliating University has not yet implemented the credit facility, our Institution has not been able to implement the process for our students.

**17. Skill development:**

The Institution organises various activities for the development of soft and life skills among other skills. Training on Soft skills focus on time management, leadership, empathy, interpersonal communication, listening among many other parameters to encourage students in their employability. Some of the major life skills are etiquette, emotional intelligence, decision making, problem solving among others.

The Skill Development Cell has organised a certificate course on SAP(FICO), Workshops on Data Analysis using Tableau Software, Time Series Modelling using R software which has helped students to improve and enhance their skills and knowledge to get placed in various companies.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The Institution encourages learning of Indian Languages like Kannada, Hindi and Sanskrit by organising Celebrations of Kannada Rajyotsava, Hindi Diwas, World Hindi Day and Various competitions like Essay writing, Poem recitation, debate etc. Subjects like Culture, Diversity and Society, Value Education etc. which are part of the curriculum of various programmes inculcate cultural values and Indian tradition.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

All the programmes are offered as outcome-based education (OBE) which has designed by Bengaluru City University keeping in mind the national and global requirements. All course syllabi have been designed with clearly stated Programme Outcomes, Programme Specific Outcomes and Course outcomes by the Affiliating University. All courses are designed with outcomes centred on cognitive abilities namely *Remembering, Understanding, Applying, Analysing, Evaluating and Creating*. Apart from the domain-specific skills, learning outcomes at all levels ensure social responsiveness and ethics, as well as entrepreneurial skills so those students contribute proactively to economic, environmental and social wellbeing of the nation so as to apply the spirit of NEP.

**20.Distance education/online education:**

During COVID-19, educational institutions in the country depended majorly on digital platforms for engaging classes, conducting conferences, meetings etc. Many educational institutions have paved the way of adopting hybrid mode of education after the pandemic. This can be considered as the new normal, which is envisaged in New Education Policy as well. Due to the experience gained during the closure period of Covid-19, access to online resources by educators and students will not be a constraint anymore. As a part of course curriculum, MOOC courses are offered at our Institution which promote the blended learning system.

**Extended Profile****1.Programme**

1.1 161

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

## 2.Student

2.1 590

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 388

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 233

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

## 3.Academic

3.1 19

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 19

Number of sanctioned posts during the year

## Extended Profile

### 1. Programme

1.1	<b>161</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1	<b>590</b>
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	<b>388</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>233</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3. Academic

3.1	<b>19</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>



3.2	19
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	20
Total number of Classrooms and Seminar halls	
4.2	34.38
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	81
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our Institution is affiliated to Bengaluru City University and hence follows the curriculum prescribed by the University; teaching-learning and evaluation schedules are strictly adhered to as per the Academic Calendar notified by the University. The Academic Processes are streamlined with the following:

The IQAC ensures effective and coordinated curriculum delivery by continuous review meetings with teachers and students to discuss the issues faced by them throughout the academic session,

- Calendar of Events is prepared at the beginning of each Semester.
- Workload is prepared to allot subjects to the teachers.
- The Timetable committee prepares the timetable for the smooth running of classes.
- Teachers prepare their individual academic and teaching plan at the beginning of each semester and the same is monitored

by IQAC.

- Different teaching methodologies are used by teachers in their respective classes and the same is reflected in the Work diary.
- Internal tests are conducted in every semester as per the University norms.
- Activities are conducted as per the Calendar of Events.
- Revision/Reinforcement classes are conducted on need to basis.
- Feedback is collected from the students on curriculum execution at the end of each semester.
- The university conducts the final examination at the end of the semester

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

MLA Academy of Higher Learning since is affiliated Bengaluru City University (BCU) follows the Academic Calendar issued by the University at the beginning of every academic year. The IQAC prepares the Calendar of Events in tune with the University's Calendar of events at the beginning of each semester and adheres to the same schedule. The Calendar includes the following:

- Commencement of the classes
- Teaching Learning and Evaluation
- Different Events/activities like Management events, Sports and Cultural events, Literary events, faculty study circle, Conferences, Seminars, faculty Development Programmes, Expert talks(B-talks), Katte (discussion forum) etc.
- Internal Exams dates. The Institution has a Test and Examination Committee comprising of the Principal, faculty representatives and the Administrator to monitor and conduct all activities relating to Test and Examination in a systematic manner. The committee prepares a separate calendar which comprises of the following:
- Circulars relating to setting of Q Papers and submission
- Test/Preparatory Timetable
- Information relating to valuation and submission of marks list.
- Criteria for assessment includes Internal exam performance, assignments, presentations and class

room performance and the same is shared with students. .  
 Displaying Internal Assessment scores to the Students before  
 uploading it to the University Portal.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

376

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Being an affiliated institution, we follow the curriculum designed by the University. The University integrates cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values, and Professional Ethics into the curriculum by offering subjects like Management Principles and Practice, Business Environment, Business Regulations, Environmental Studies, Value Education, Business Ethics, and Corporate Governance.

**Professional Ethics**

The Institution firmly believes in following a uniform code of conduct; students are made aware of the code of conduct and about being ethical during the course orientation programme held annually and through various other activities at the classroom

level.

### Gender

The Institution organizes various programs towards sensitizing students with regards to gender, Patriotism, and other relevant topics under different forums/cells/Committees such as a Theatre performance organised by the English club on Gender Equity, a guest lecture on Gender Sensitivity by NSS; a discussion on Gender Disparity organised by Katte, a discussion forum.

### Human Values

The Value Education Committee organizes lectures & workshops for inculcating human values in students and teachers.

### Environment and Sustainability in the Curriculum

The institution does its bit for the environment and its sustainability through rain water harvesting, maintaining a green corridor connecting the two block, LED bulbs in the rooms along with the green cover in the campus. Forums like NSS, YRC, ECO Club and Institutional Social Responsibility (ISR) promote environmental awareness through programmes such as sapling plantation and clean up drives and other programs.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

233

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	<a href="https://mlaahl.edu.in/wp-content/uploads/2023/07/1.4.1-1.4.2.pdf">https://mlaahl.edu.in/wp-content/uploads/2023/07/1.4.1-1.4.2.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://mlaahl.edu.in/wp-content/uploads/2023/07/1.4.1-1.4.2.pdf">https://mlaahl.edu.in/wp-content/uploads/2023/07/1.4.1-1.4.2.pdf</a>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of students admitted during the year</b>	
590	
File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>	
423	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>
<b>2.2 - Catering to Student Diversity</b>	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<b>The Institution assesses the learning levels of the students through internal tests, participation of students in classroom</b>	

activities, assignments, presentations etc on a regular basis.

**For Advanced Learners:**

- Book bank facility where the student/s are provided with a set of extra textbooks for discipline specific subjects which can be used by the students till the completion of semester exams along with the other library books.
- Additional assignments and previous year question papers to solve which helps them to have a better understanding of the subject, and worksheets for more practice.
- They are encouraged to participate in inter college competitions/ quiz/ poster presentation/conferences etc. to get exposed to the other dimensions of learning.
- Prizes are awarded during college day for meritorious students in honour of their academic achievement.

**For Slow Learners:** Support is provided to help overcome academic difficulties by:

- Organizing Extra Classes during the semester
- Organizing bridge course at the beginning of semester
- Giving practice assignments
- Providing extra reading material to improve basic understanding of subject
- Engaging in social activities/class activities/institution activities to develop social skills
- Counselling, mentoring and program coordinators regularly review academic progress and counsel students to improve performance and ensure academic growth.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
590	19

File Description	Documents
Any additional information	<a href="#">View File</a>



## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning enhances critical thinking, problem solving and decision-making ability in a student and also bridges the gap between theory and practice.

- Students are encouraged to carry field work and projects in their area of discipline.
- Fests are organised to give hands on training to various management skills.
- Seminar, Workshops, Certificate Courses and Value-Added Courses are organized in various emerging issues.

Participative learning is adopted through

- group discussions, role play, presentations, participation in various inter college fest, seminar, conferences, home assignments, minor projects, self-work etc.
- College has made it compulsory for every student to be part of one of the extension forums of the college (NSS/YRC/ISR/Eco club). Activities conducted by these forums inculcate participative learning among students.
- College also has an open discussion forum Katte which provides opportunity to students to discuss on cross cutting issues.

Practical exercises are conducted in computer related subjects and problem-solving method is used in all Accounts related subjects, Mathematics and Statistics. Case study method is also adopted to enhance the learning experiences of the students.

Computer assisted teaching is also adopted by teachers where they screen films and other visual aids to enhance the teaching learning process.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in

maximum of 200 words

The use of laptops and the internet has become the need of the hour not only for the teachers but also for the students in the classrooms. All faculty members of the Institution effectively used ICT enabled tools like laptops, headphones, writing pads, internet, video-lectures, PPT presentations YouTube links, e-contents etc. for effective teaching learning process.

Students are allowed to use their phones in class for watching lectures, videos, speeches during certain classes. Class notes and video lectures were made available to students for learning and future referencing.

All classrooms and computer lab of the Institution is ICT enabled with projectors installed and the campus is enabled with wifi connection.

ICT undoubtedly has allowed new ways of learning for both students and teachers.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

19

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

<b>2.4.1 - Number of full time teachers against sanctioned posts during the year</b>	
<b>19</b>	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
<b>2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)</b>	
<b>2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year</b>	
<b>4</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>
<b>2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)</b>	
<b>2.4.3.1 - Total experience of full-time teachers</b>	
<b>15</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>
<b>2.5 - Evaluation Process and Reforms</b>	

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

With the emergence of NEP and also being an affiliated institution, the college follows 60:40 pattern of assessment where students have to write and score 60 marks in the Semester End Examination (SEE) and 40 marks have to be scored from Continuous Internal Evaluation (CIE).

The institution adopts Centralized CIE System to assess the academic performance of students. The Test and Examination Committee comprising of Principal, Faculty Members and Administrator monitor and conduct all activities relating to Test and Examination in a systematic manner.

CIE is based on C1 and C2 comprising of two internal tests and/ or a seminar/presentations/field visits as a part of their assessments. There is a standard procedure of internal assessment where the student has to write in both the tests.

Schedule of the internal assessment and evaluation process is decided at the beginning of the semester and the same is shared with students through orientation programs, Academic Calendar in Student Information Manual, Mentoring Sessions and tentative dates of test timetable on the college notice board.

Papers are distributed and scores of every student is displayed on the notice board before the examination and are allotted specific date and time to meet Test and Examination Committee to address their grievances regarding CIE if any.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The following measures are adopted to deal with internal examination related grievances:

- After the conduct of Internal Assessment by Test and Examination Committee, answer sheets are evaluated and distributed to the students to seek clarity on assessment if

any by the respective subject teachers.

- Score of every student is displayed on the college notice board before the semester examination and are allotted specific date and time to meet Test and Examination Committee to redress their grievances regarding CIE if any.
- The institution has a suggestion box where students can share their grievances and these boxes are opened once a semester by the Grievances committee and appropriate actions are taken.
- The institution collects Feedback (Test and Examination) at the end of every year and give an opportunity to all the students to share their suggestions and grievances. Based on the feedback corrective actions are taken wherever required.
- Test and Examination Committee collect feedback from students before and after internal examination through meetings with the stakeholders and incorporate feasible suggestions for the smooth conduct of the internal examination.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

With OBE being the prime focus of current day education the Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) are framed by the department offering the concerned program after consulting all faculty members and stakeholders.

POs, PSO, Cos are Communicated to students through:

- Website
- Curriculum /regulations books
- Classrooms
- Parent meet
- Student Induction Programs
- While addressing the students, the Program coordinators create awareness on POs, PSOs and COs.
- The faculty members, mentors, placement officer also inform

the students and create awareness and emphasize the need to attain the outcomes.

POs, PSO, Cos are Communicated to teachers through:

- Meetings/ Interactions with employers
- Faculty meetings/IQAC meetings

Orientation programs/FDPs/Workshops on OBE

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Each course has a defined set of course outcomes The COs are mapped to the POs. The performance of the students in the internal assessment test and semester examinations in each course is used to compute the level of attainment of the POs and PSOs by mapping questions to COs and COs to POs and PSOs.

The Institution follows direct method to measure COs which is based on internal assessment test and semester end exam. Each question in internal assessment test and semester end exam is tagged to the corresponding CO and the overall attainment of that CO is based on average mark set as target for final attainment.

1. Internal assessment comprising of the tests and other components are conducted twice a semester and each of them covers the evaluation of all the relevant COs attainment.
2. As semester end examination is descriptive, a metric is assigned for assessing whether all the COs are attained.

All courses which contribute to POs are evaluated through COs using Internal Assessment Test (20% weightage) and External Exam (80% weightage). Overall results from the assessments of POs are compared with expected attainment, and if not attained, the course coordinator with faculty members take necessary steps for improvement.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

221

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://mlaahl.edu.in/wp-content/uploads/2023/03/Annual-report-2021-22_compressed.pdf">https://mlaahl.edu.in/wp-content/uploads/2023/03/Annual-report-2021-22_compressed.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://mlaahl.edu.in/wp-content/uploads/2023/07/Student-satisfaction-survey-1.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

###### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="#">nil</a>

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

As a step toward the creation of an Incubation center and to create the right climate for the transfer of knowledge, the



following efforts have been initiated by the institution:

- The entrepreneurial development cell aims to sensitize students on starting their own ventures and creating an innovative ecosystem on the campus by organising various activities like Startups, training programs, and competitions on Idea generation.
- The research cell aims at enhancing the research capacity of faculty members and students. The cell organizes various activities to achieve its objectives.
- Campus to Corporate (C2C) cell aims at all feasible interactions with the corporate sectors to draw maximum benefits for the overall development of the students by organising B Talks, Industrial Visits, and relevant seminars/conferences.
- The Skill development cell identifies, organizes, and conducts certificate courses in various relevant areas.
- Wall magazine, a weekly paper edition where students display their views and thoughts on a given topic using newspaper clippings, their own drawings, etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mlaahl.edu.in/wp-content/uploads/2023/09/e-cell-1_11zon-1.pdf">https://mlaahl.edu.in/wp-content/uploads/2023/09/e-cell-1_11zon-1.pdf</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

<b>3.3.1 - Number of Ph.Ds registered per eligible teacher during the year</b>	
<b>3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year</b>	
0	
File Description	Documents
URL to the research page on HEI website	<a href="#">nil</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year</b>	
<b>3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year</b>	
6	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>
<b>3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year</b>	
<b>3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year</b>	
8	
File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>
<b>3.4 - Extension Activities</b>	

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

MLA Academy of Higher Learning promotes extension activities in the neighbourhood community and sensitizing students to social issues and their holistic development. During the year 2021-22 the following activities were carried out in the neighbourhood and also sensitizing students to social issues for their holistic development. Extension activities carried out in the neighbourhood community

Sl. No. Name of the activity Number of students participated  
 1 Old age home Visit (Shankari Sadana) 74  
 2 Mask Distribution and covid-19 awareness program in two Government schools 30  
 3 School Cleaning Activity 120  
 4 Visiting Government School for distribution of stationary item 75  
 5 Visiting old age home (Hitesh Maneangala old age home, Malleswaram) 01  
 6 Orientation of B. SAFE constituency program an initiative for safety and Empowerment for women at Malleswaram Assembly Constituency 28  
 7 Cleanathon activity - Beautification of Railway Walls 21

Student sensitization activities toward social issues

Sl no Name of the Activity No. of students Participated  
 1 Online Guest Lecture on the topic "Personality Fitness of the Youth in Good Governance" 93  
 2 Drug Awareness campaign 39  
 3 Guest Lecture on Malnutrition 151  
 4 Guest Lecture on Gender Sensitivity 139  
 5 Digital Poster Making Competition on account of Rally - Har Ghar Tiranga World No-Tobacco Day 63  
 6 Road Safety Awareness Program 96  
 7 Clean Up Drive and Trucking 91  
 8 Rally - Har Ghar Tiranga 35  
 9 Eye donation Awareness Program 65  
 10 National symposium "Redesigning the world of 21st century" ( E3 - EVE, Education and Environment) 5  
 11 Debate Competition on White Topping of Roads in Bangalore City 11  
 12 Poster making competition on theme "Save Girl Child" 16  
 13 Door to Door awareness field activity on avoidance of usage of plastic bags 22

File Description	Documents
Paste link for additional information	<a href="https://mlaahl.edu.in/wp-content/uploads/2023/09/NSS_m.pdf">https://mlaahl.edu.in/wp-content/uploads/2023/09/NSS_m.pdf</a>
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year****3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year****3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

42

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year****3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

309

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Sports Institution has a MOU with Chamundi Grounds where all interclass outdoor games are conducted.. Annual athletic meet is organized at Bangalore Central University grounds. Training is provided to those students who show extraordinary skills in different sports. They are trained and encouraged to participate in various level of competition including intra college events, inter-university events and national events. Track suits and all sporting gear are provided to the students for major events. A well-qualified Physical Director trains the students in both indoor and outdoor games. The Gymnasium is equipped with a treadmill, exercise cycle, cross trainer, variable weight dumbbells and other accessories for fitness exercises. The sports room houses all materials for athletics, indoor games like chess, carom, badminton and Table Tennis. Yoga Class Yoga classes are integrated in the time table and classes are scheduled accordingly and are conducted by a yoga trainer in the auditorium. Cultural Activities There is a positive environment for Art and Culture in the college. Inter class on and off stage (dancing/fashion show/tattoo design/sketching/cooking) programs are conducted regularly; inter collegiate competitions and college days are hosted annually. Awards are distributed to talented and meritorious students during annual day.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mlaahl.edu.in/wp-content/uploads/2022/05/4.1.1-gg.pdf">https://mlaahl.edu.in/wp-content/uploads/2022/05/4.1.1-gg.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Sports**

Institution has a MOU with Chamundi Grounds where all interclass outdoor games are conducted.. Annual athletic meet is organized at Bangalore Central University grounds.

Training is provided to those students who show extraordinary skills in different sports. They are trained and encouraged to participate in various level of competition including intra college events, inter-university events and national events. Track suits and all sporting gear are provided to the students for major events. A well-qualified Physical Director trains the students in both indoor and outdoor games.

The Gymnasium is equipped with a treadmill, exercise cycle, cross trainer, variable weight dumbbells and other accessories for fitness exercises. The sports room houses all materials for athletics, indoor games like chess, carom, badminton and Table Tennis.

#### Yoga Class

Yoga classes are integrated in the time table and classes are scheduled accordingly and are conducted by a yoga trainer in the auditorium.

#### Cultural Activities

There is a positive environment for Art and Culture in the college. Inter class on and off stage (dancing/fashion show/tattoo design/sketching/cooking) programs are conducted regularly; inter collegiate competitions and college days are hosted annually. Awards are distributed to talented and meritorious students during annual day.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

20

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://mlaahl.edu.in/wp-content/uploads/2022/05/4.1.3-g.pdf">https://mlaahl.edu.in/wp-content/uploads/2022/05/4.1.3-g.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1.65

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The key is automated using an integrated Library Management system (ILMS), Data requirements for the year. Upload a description of the library with,

Name of ILMS software

LIBSOFT

Nature of automation

FULLY

Version



## 9.8.5

Year of automation

2009-10

The Library is the heart of any educational institution. It is a pulsating centre for acquiring, processing, preserving, and disseminating information to the user community with the motto of empowering them through knowledge. The Library has an automated library system to enrich the user community with a wide range of academic resources such as books, periodicals, back volumes, project reports, e-resources and e-question banks.

The library has been using LIBSOFT 9.8.5(version) - an Integrated Library Management software package with all the modules for library housekeeping operations. The Library Online Catalogue database has more than 13603 records of books (Bibliographic Information) and information about 580 back volumes of periodicals. Using LIBSOFT WEB- OPAC, users can search the Library Online Catalogue by Author, Title, Subject, and Keywords. They can also download the old e-question papers.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

4.25

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year**

45%

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

high-speed internet connectivity across the physical infrastructure.

The college website is updates regularly with important notices (for events and activities).

All the classrooms are equipped with LCD projectors; one classroom and the seminar hall are equipped with a Smart Board.

Additionally, two Smart Boards have been installed in two more classrooms during the year 2020-2021.

Wi-Fi bandwidth was upgraded availability to the faculty members in order to conduct online classes, activities/events under various Forums/Cells/Committees, to conduct FDPs, Webinars, to conduct Test and Examination during the Covid 19 Pandemic.

The computer lab is equipped with 59 computers with required software/antivirus and UPS backup. Printers, scanners and Xerox facility are provided in the office, staffroom, library and computer lab

The library is digitized. The library also gives access via OPAC to the teachers and students. Softcopy of the text books were made available to the students during the Covid-19 Pandemic.

The institution subscribed for "Microsoft Teams" to conduct online classes, college activities, workshops, webinars, Faculty Development programs and other programs during the Covid-19 pandemic.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mlaahl.edu.in/wp-content/uploads/2022/05/4.1.3-g.pdf">https://mlaahl.edu.in/wp-content/uploads/2022/05/4.1.3-g.pdf</a>

#### 4.3.2 - Number of Computers

93

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

A budget is made which takes care of expenses and any contingency. The upkeep of the classrooms is taken care of by the housekeeping staff. The Computer lab facilities are open to all the students and teachers for academic purpose. Classes are scheduled in lab and are used to conduct certificate courses.

The college has a Systems Administrator for the upkeep and upgradation of all electronic facilities in the college and to oversee the maintenance.

The UG and PG libraries with a gateway register; a system of open access of issuing books. The library is equipped with Libsoft and WebOpac software and they are under an AMC with a vendor Environ; uninterrupted internet connection and LAN facility.

Certain facilities are taken care of by the parent body which include Furniture, electric fittings/wiring, Water Filters and coolers, AC in the Seminar Hall

Sports procurement and maintenance, preparation and allocation of budget, organization of events and classes are taken care by the teacher coordinator.

An audit is conducted and a report on the requirement of new equipment, replacement of the old and modernization of machines/software is prepared and procured. The college has an elevator for use and the AMC for the lift is taken care by EPBAX.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mlaahl.edu.in/wp-content/uploads/2023/07/MU.pdf">https://mlaahl.edu.in/wp-content/uploads/2023/07/MU.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

282

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

60

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>
File Description	Documents
Link to Institutional website	<b>Nil</b>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>Nil</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student</b>	<b>A. All of the above</b>

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

151

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

20

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0



File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The College has a dynamic Student Council and Student Representatives that serve on different Committees of the College. The Student Council remained active and organized several activities online with great enthusiasm. Student Council for the year 2010-22 (Office bearers were democratically elected by the students)

Post of the Student Council

M.com President

M.com Vice president

B.com General secretary

BBA General secretary

B.com Joint secretary

BBA Joint secretary

All the Classes Class representatives and Sports Representatives

Sports Forum (Office bearers)

B.com/ BBA Sports secretary

B.com/BBA Sports Joint secretary

National Service Scheme Unit (NSS) & Youth Red Cross Unit (YRC)

B.com/ BBA NSS secretary B.com/BBA

NSS Joint secretary

Internal Quality Assurance Cell For the year 2021-22

General Secretaries from all the three programs (B.Com, BBA & M.Com) are part of the cell.

All student council office bearers including Class representatives and sports representatives are part of the following Cells & Committees :

Student Grievance Cell

Anti-ragging Cell

Human Rights Protection Cell

Cell against Sexual Harassment

Test and Exam Committee

College Magazine Committee

File Description	Documents
Paste link for additional information	<a href="https://mlaahl.edu.in/wp-content/uploads/2023/09/student-members.pdf">https://mlaahl.edu.in/wp-content/uploads/2023/09/student-members.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

15

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

We have active Alumni Association since 2011 and it is recently registered. The alumni meet is organized twice a year by alumniassociation. The Alumni meets with the current batches and expose them to experiences and knowledge necessary in the work environment. They encourage them to network. The alumni also share their accomplishments. They are invited as speakers and guests for student related activities, guests for inter class and inter college management and cultural fests. Alumni also have supported college in placement and Internship.

File Description	Documents
Paste link for additional information	<a href="https://mlaahl.edu.in/wp-content/uploads/2023/09/5.4.1.pdf">https://mlaahl.edu.in/wp-content/uploads/2023/09/5.4.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

##### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

MLA works for empowering women through education and training and following in their footsteps, AHL strives towards capacity & competency building via a holistic development model. The model focuses on building Knowledge/Skill/Emotional/ wellness/Value and spiritual quotient in students. The leadership in consultation with IQAC makes sure that the policies and procedures align with the institutional vision and mission. The IQAC regularly reviews the action taken with various stakeholders; they, along with the faculty members plan & review the whole semester. The capacity building process is institutionalized by a set of systems and policies which is evidenced through the academic performance outcomes, student progression to higher education and Placement. The initiatives include: establishment of the Industry Institution Interface cell working towards campus to corporate connect through BTalks/seminars/conferences/visits/internships/projects; Koushalya Vrudhi Kendra, Skill development center which has conducted 34 courses. A employability skills training program has helped in achieving continuous 100% placement. Customising the teaching methodology to include creative pedagogy like mind/concept mapping, peer learning, and mentoring for academic excellence has resulted in achieving progressive academic results, 3 university ranks and 2 gold medals. Increase in the number of outreach & extension activities has resulted in achieving accolades at the university/state level.

File Description	Documents
Paste link for additional information	<a href="https://mlaahl.edu.in/vmqpv/">https://mlaahl.edu.in/vmqpv/</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution believes in collective leadership and participative management. The decisions affecting the overall growth of the institution are taken at the management level in consultation with the principal, governing council and IQAC. Decision making process is decentralized at various levels. Principal with the IQAC members in IQAC meetings take decisions relating to the internal functioning of the college. The program co-ordinators of BBA, B.com and M.com take care of the day-to-day

functioning of their respective programs. They procure books for library and prepare course information manual with the help of the subject teachers. The functioning of the college is carried out through various committees and forums. These have manuals specifying objectives, functions and process and are empowered to take decisions, plan and execute programs. Sufficient resources are allocated for these to work effectively. Two teaching faculty members are a part of Governing Council and Principal is the convener of the same. Smt. Nagavalli Narasimha, is Mgmt committee representative in the IQAC. Teachers and non-teaching staff with IQAC work to prepare the semester plans and calendar of events. The teaching and non-teaching staff are part of various committees, sub-committees and are actively involved in organizing fest and events.

File Description	Documents
Paste link for additional information	<a href="https://mlaahl.edu.in/wp-content/uploads/2023/09/student-members.pdf">https://mlaahl.edu.in/wp-content/uploads/2023/09/student-members.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Implementation of National Education Policy (NEP) for the year 2021-22.

1. Government order (Guidelines) about NEP implementation for the academic year 2021-22 was received on 29.7.2021.
2. On receiving the order a staff member was conducted to brief the teachers about NEP implementation in the college.
3. A webinar was organized in association with VET First Grade college on Implementation of NEP 2020 - Opportunities & Challenges on 23.8.2021.
4. Organized One day National level Virtual Workshop in association with MLA First Grade College for Women on Opportunities and Challenges in the Implementation of National Education Policy 2020 in HEIs on 24.8.2021- This gave the opportunity for the teachers to seek clarification on Interdisciplinary subjects to be taught.
5. Orientation on NEP to the students (2021-22 batch) and parents during the inauguration and orientation programme . invitation/ photos.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

1. **Institutional Organogram:** The organisational structure of the institution is designed to facilitate effective governance, participative management and decision making.
2. **Appointment and Service Rules:** The institute follows the process of appointment and service as prescribed by the Management of Malleswaram Ladies' Association in tune with the guidelines issued by the UGC and State Government.
3. **Policies and Procedures relating to working of the institution (forum and cells)**
  - a. Student admission policies and procedures are issued by State Government, Bengaluru City University (Affiliating University) and Management, Malleswaram Ladies association from time to time and which is implemented by the college.
  - b. The college has an effective Governing Council which has representatives from the University, from the managing committee, one faculty representative and renowned educationists.
  - c. The forums/committees/Cells/Clubs function as per the policies reflected in the manuals.
  - d. The internal accounting process and procedures of the college ensures error free accounting system and also analyse the quarterly financial position of the college.
  - e. The college has an effective feedback mechanism taken from all the stake holders which helps in monitoring the performance of the college.

File Description	Documents
Paste link for additional information	<a href="https://mlaahl.edu.in/wp-content/uploads/2023/07/12-Services-Rules-Approved-by-Society.pdf">https://mlaahl.edu.in/wp-content/uploads/2023/07/12-Services-Rules-Approved-by-Society.pdf</a>
Link to Organogram of the institution webpage	<a href="https://mlaahl.edu.in/wp-content/uploads/2023/07/6.2.2.pdf">https://mlaahl.edu.in/wp-content/uploads/2023/07/6.2.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has several welfare & development schemes for the teaching and non-teaching staff:

- Safe and secure work environment with a canteen, clean drinking water facilities and adequate washroom facilities
- Well-furnished/ventilated spacious workstations
- 12 days of Earned & Casual Leave is credited for all the staff every year
- Provision of 30 Earned leave Encashment on retirement/resignation
- Provident Fund facility for all the eligible staff
- House Rent Allowance (HRA) is provided to teaching and non-teaching staff

- Maternity leave benefit of 182 days
- ESI Scheme for employees whose gross monthly salary is below Rs 21,000
- MOU with Shekhar Nursing home for emergency medical services
- Multi-GYM facility for teaching and non-teaching staff
- Liberal leave policy, OOD facility and adjustable work responsibilities for teachers who enrol for Ph.D/academic upgradation, for teachers involved in sports, social welfare, extension and cultural activities.
- Reimbursement of Registration fees of up to Rs.3000 per semester for attending Conferences/FDPs/Seminars/Workshops.
- FDP and SDPs for professional competency and capacity enhancement/Training & development
- Publishing of faculty achievements in the newsletter and college magazines.
- Provision to attend orientation and refresher courses organized by staff training colleges in universities.
- Research facilities like E-Resources, ICT and Administrative support to pursue research.
- Health Insurance

File Description	Documents
Paste link for additional information	<a href="https://mlaahl.edu.in/wp-content/uploads/2023/07/6.3.1-doc.pdf">https://mlaahl.edu.in/wp-content/uploads/2023/07/6.3.1-doc.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

4

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by



**the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

19

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

## 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

**Performance Appraisal Parameters for Teaching and Non-Teaching Staff:****Teaching Staff****Non-Teaching Staff**

1. Self-appraisal by the teacher
  2. Students appraisal of the teachers
  3. Academic Results achieved.
  4. Additional qualifications acquired.
  5. Confidential report prepared by the principal and submitted to the management
  6. Initiatives in Research
- 
1. Students feedback
  2. Confidential Report prepared by the principal and submitted to the management.

File Description	Documents
Paste link for additional information	<a href="https://mlaahl.edu.in/wp-content/uploads/2023/09/performance-appraisal.pdf">https://mlaahl.edu.in/wp-content/uploads/2023/09/performance-appraisal.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Malleswaram Ladies Association, the parent organization established in 1927, is known for its values and contribution to education. It believes that every rupee contributed by contributors and the fees collected from the students should be utilised judiciously and it must also be accounted for. Academy of Higher Learning following in the footsteps of the parent organisation has institutionalised ethical governance & transparency and has implemented proper accounting and auditing using Tally ERP system. An internal auditor is appointed by the parent organisation who carries out regular internal audit. There

has been no objection pointed out during the last five years by the internal auditor. An interim audit is done in the middle of the accounting year and the final audit is done at the end of the accounting year by external auditors JAA and Associates. The audited annual accounts are placed and accepted in the Governing council meeting and are also reflected on the college website.

File Description	Documents
Paste link for additional information	<a href="https://mlaahl.edu.in/wp-content/uploads/2023/06/Audit-report-of-the-Institution.pdf">https://mlaahl.edu.in/wp-content/uploads/2023/06/Audit-report-of-the-Institution.pdf</a>
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

306580

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

MLA AHL is a private unaided institution offering self-financing courses. Therefore, the fees collected from the students forms the major part of the funds required for operational purposes. The College prepares an annual budget indicating estimated receipts and adequate controls are exercised so that the expenditure is within the limits. Expenses and any deficit in the budget is supported by the parent organization. Two aspects considered for budget is how funds are collected and their utilization

How funds are collected?

1.Primary source: 1. Fees collected from students 2. Contribution and financial support by the parent body 2.Secondary sources (for fest/scholarship/conferences/Seminars/Workshops): 1.Sponsorship amount 2.Philanthropic funds for scholarship 3.Registration fees collected by the participants and 4. Deficit amount is funded by the Parent organization (Malleswaram Ladies Association)

How funds are utilized?

1. Fees collected by the students are utilized for meeting operational expenses
2. Parent organization funds research activities
3. For other expenses: sponsorship and registration fees collected are utilized
4. Add on and certificate programs are all offered on self-financing basis.

College believes in agency theory which means the resources of the college come from the society and therefore it has to be ethically and judiciously utilized.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell contributes significantly to enhance quality in the following ways:

1. An Audit was conducted by IQAC coordinator of another institution to identify the gaps in the Library and Administrative Processes.
2. Format of the lessonplan has been edited to suit the pedagogy
3. Format of the feedback on Syllabus and its Transaction by the institution have been reframed.
4. IQAC Audit was conducted by the IQAC Members of the institution at the end of Every semester to identify the gaps in the Academic

and Extra/Co Curricular Activities.

5. Organised Staff and Faculty Development Programmes

6. Organised Workshops, Orientations programmes.

File Description	Documents
Paste link for additional information	<a href="https://mlaahl.edu.in/wp-content/uploads/2023/07/DocScanner-28-Jul-2023-6-04-pm_11zon.pdf">https://mlaahl.edu.in/wp-content/uploads/2023/07/DocScanner-28-Jul-2023-6-04-pm_11zon.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The teaching- learning process, structures and methodologies of operations and learning outcomes are reviewed at periodic intervals by the IQAC aimed at incremental improvement. The following steps are taken by the IQAC :

1. The academic year commences with an Orientation programme for the newly admitted students to acquaint them about the teaching learning process, Examination and evaluation system, course structure, the campus facilities, workshops, seminars, and cocurricular and extracurricular activities.
2. The IQAC collects feedback from students and other stakeholders about teachers, curriculum and institution.
3. Semester Reviewis conducted at the end of every semester.
4. Considering the above reviews, at the beginning of each semester, IQAC conducts meeting to plan for the upcoming semester.

File Description	Documents
Paste link for additional information	<a href="https://mlaahl.edu.in/wp-content/uploads/2023/07/DocScanner-28-Jul-2023-6-04-pm_11zon.pdf">https://mlaahl.edu.in/wp-content/uploads/2023/07/DocScanner-28-Jul-2023-6-04-pm_11zon.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://mlaahl.edu.in/wp-content/uploads/2023/03/Annual-report-2021-22_compressed.pdf">https://mlaahl.edu.in/wp-content/uploads/2023/03/Annual-report-2021-22_compressed.pdf</a>
Upload e-copies of the accreditations and certifications	<b>No File Uploaded</b>
Upload any additional information	<b>No File Uploaded</b>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**Gender equity is an important parameter in the functioning of the institution. Discriminating between the genders is strictly not encouraged. Gender equity included in the curriculum of the programmes :**

**Curricular**

Topic

Promotion of

Kannada Language:

"Ella Magala Maduvegagi"

Gender Equity

English Language:

1st Sem BCom

Acceptance

Gender Sensitization with regards to Transgender

2nd Sem

Definitions of Feminity and Masculinity

Gender Sensitization and Equity

3rd BCom

Dance Like a Man

Gender Equity

4th BCom

Still I Rise

Gender Equity

Co-Curricular Activity conducted under English Club for the Promotion of Gender Equality. Club organised a theatre presentation on 25th June 2022, "Body Shaming", The show performed on parallel themes of body shaming, menstruation, gender,

discrimination and equity.

**Specific Facilities**

**Restroom Facilities**

- Adequate separate restrooms are provided for girls
- A sanitary napkin vending machine in the girl’s bathroom has been provided

**Safety Facilities**

- The campus is CCTV monitored round the clock
- Security personnel also man the gates. Nobody is allowed without the regular mandatory checks.

**Welfare Measure:**

A counsellor is on call in the campus for any reason if the students need her. Regular activities and seminars/talks are organised to educate and sensitize the students with regards to their emotional well-being.

File Description	Documents
Annual gender sensitization action plan	<a href="https://mlaahl.edu.in/wp-content/uploads/2023/07/7.1.1.pdf">https://mlaahl.edu.in/wp-content/uploads/2023/07/7.1.1.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://mlaahl.edu.in/wp-content/uploads/2023/07/7.1.1.pdf">https://mlaahl.edu.in/wp-content/uploads/2023/07/7.1.1.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**



File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

#### Degradable

#### Non-Degradable

#### Dry Waste

- Each room has a dry waste disposal bin and this is collected at the end of the day by the housekeeping staff to be disposed of after segregation in the ear marked bins on the campus.
- The common solid waste is leaf litter, which is allowed to decompose in place to enrich the soil quality.
- This waste is collected by the local civic body for disposal.
- Plastic use is restricted on the campus and students are encouraged to carry meals and water bottles from home so that they don't buy and generate more plastic waste on campus.

#### Wet Waste

Waste Bins are provided in the corridors to dispose wet waste like left over food and this is cleared by the housekeeping staff for disposal.

- Sanitary napkins are disposed of in earmarked waste baskets to be disposed appropriately.

**E Waste**

This type of waste like computer hardware and old Xerox machines are disposed on a buy back scheme with the local vendors

- Biomedical waste, Hazardous chemicals and radioactive waste management doesn't apply to our campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

**C. Any 2 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit**  
**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution with the parent association has always been at the forefront of sensitizing students and staff members towards tolerance and fostering a harmonious environment for social well-being.

- National festivals like Independence Day, Republic Day, Gandhi Jayanthi are celebrated with a lot of fervour. Celebrated speakers are invited to speak on these occasions.
- The institution organised celebrations of various festivals and occasions like Dasara on campus with the display of traditional dolls, Kannada Rajyotsava, Teachers Day, Human Rights Day, Yoga Day, Women's Day, Ethnic Day NSS and YRC day and World Environment Day.
- Students study a subject called Culture, Diversity and Society in the 3rd of their UG program where topics like Family, their welfare, multiculturalism, globalization, cultural, geographical and religious diversities are taught and discussed.
- Students and faculty members who belong to various cultural and ethnic groups which constitute an inclusive environment, are brought together on a single stage on various functions which help in developing tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities.
- Faculty members are greeted on their birthdays and during festivals;
- Assistance and institutional scholarships are provided and it is ensured that economically backward students are not deprived of education due to financial constraints.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- Details of activities that inculcate values; necessary to render students in to responsible citizens

- Any other relevant information

- The vision and mission of the College encourages its stakeholders to become good citizens and to wear national pride as a badge.
- Students in the first-year study India and Indian Constitution as a subject to be aware of their rights, duties, and responsibilities.
- Students in the third-year study topics like role of family and society in inculcating values, social practice and constitution safeguard and national integration and international understanding along with human rights under Value Education as a subject.
- The institution in association with Disha BHARTH, a non-profit social initiative conducts Know Your Country, Know Yourself, an initiative to foster patriotism and Vivekananda Jayanthi, the celebration of the iconic Youth leader.
- National festivals are celebrated with inspiring guests to highlight the struggles of our freedom fighters and glorify their contribution.
- Our parent association is a part of Indian History and holds memorabilia of important people like Mahatma Gandhi amongst others who have visited our institution.
- Extension activities forums like NSS and YRC organised blood donation drives to drive home the fact that every life is important and that saving a life is our fundamental duty. They also participate in cleanliness drives/rallies. These forums encourage a philanthropic mindset towards the community.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://mlaahl.edu.in/wp-content/uploads/2023/09/7.1.9-final-document-1.pdf">https://mlaahl.edu.in/wp-content/uploads/2023/09/7.1.9-final-document-1.pdf</a>
Any other relevant information	<a href="https://mlaahl.edu.in/wp-content/uploads/2023/09/7.1.9-final-document-1.pdf">https://mlaahl.edu.in/wp-content/uploads/2023/09/7.1.9-final-document-1.pdf</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**• Annual report of the celebrations and commemorative events for the last (During the year) • Geo tagged photographs of some of the events • Any other relevant information**

- National festivals like Independence Day, Republic Day, Gandhi Jayanthi were celebrated with fervour. Celebrated speakers were invited to speak on these occasions.**
- The institution organised celebrations for Human Rights Day,**

Yoga Day, Women's Day, Ethnic Day NSS Day, International Nelson Mandela Day, World NO Tobacco Day, Kargil Vijay Diwas and YRC day and Kannada Rajyotsava, and Dasara and Teachers Day in campus.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice No: 1

#### Holistic development

Knowledge Quotient: Alongside classes and exams, guest lectures on entrepreneurship, women development, conflict management and personality development are conducted.

For Emotional Quotient, mentoring sessions are conducted.

For Skill Quotient, certificate courses on SAP(FICO), Crypto Currency and NFT, Business Analytics, and career counselling on Skills Enhancement, CPA/SAP among others are conducted.

For Physical Quotient, sessions on Yoga, Health/Wellness, Indoor/Outdoor games and the Annual Athletic Meet are conducted.

For Value Quotient, discussion sessions focusing on Gender Disparity, environment and patriotism; Value Education Cell on celebrating national festivals, Vivekananda Jayanthi, Kannada Rajyotsava Commemorative days like Kargil Vijay Diwas, etc.

Social Quotient: 45 activities from NSS(23), YRC(13), ISR(8) and Eco Club(1) highlights social responsibility.

### Best Practice No: 2

## Campus to Corporate

Transition from campus to career should ensure necessary skills. So, to assist, the following upskilling were conducted on CPA, orientation on SAP, GTT Barclays Life Skills Training Program, resume building, aptitude to name a few.

Making students relevant is the main focus. Helping them emotionally, being responsible towards community and environment, service through the extension forums, fulfilling duties towards the country and the constitution; enabling the students with skills for survival is the ultimate goal of our institution.

File Description	Documents
Best practices in the Institutional website	<a href="https://mlaahl.edu.in/wp-content/uploads/2023/07/Document-9_merged_11zon.pdf">https://mlaahl.edu.in/wp-content/uploads/2023/07/Document-9_merged_11zon.pdf</a>
Any other relevant information	<a href="https://mlaahl.edu.in/wp-content/uploads/2023/07/Document-9_merged_11zon.pdf">https://mlaahl.edu.in/wp-content/uploads/2023/07/Document-9_merged_11zon.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The parent institution has had a long-standing reputation of being a selfless institution providing affordable, quality, value-based education to the children in and around the neighbourhood for many decades now. AHL believes in culture, refinement, believing and doing what is right; focusing on academics, discipline, inculcating values, empowerment, equity and opportunities for a successful professional and personal development.

- A majority of our students are first generation learners or are from low-income families. They are provided with financial and other support to continue their education.
- Advanced and slow learners are provided with all possible support to learn and thrive.
- The students were encouraged to participate in various extension activities and be a part of the various clubs and forums. NSS and YRC volunteers take part in various community development programs stressing on service.
- Competitions and events focusing on culture, dance and music are encouraged and the students are rewarded during the



College Annual day function.

- National festivals are celebrated without diligently stressing on nationalism, selflessness and pride about the country.
- Mentoring has proven to be successful in the past and continues to be so. It proved to be extremely beneficial for the students not just for academic support but also for emotional support.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

- Inauguration and Orientation programme for fresh batch of UG & PG 2022-2023
- Academic Audit by External Member
- Orientation on Documentation Process for the Faculty members
- External Academic Audit
- Faculty Development Programmes on Quality Initiatives & Quality sustenance in Higher Educational Institutions.
- National Seminar on "NEW Framework of NAAC Accreditation" in association with NAAC
- Initiative towards Enriching Academic Excellence through Blended Learning
- Quality Audits
- Participation in NIRF