



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

MLA ACADEMY OF HIGHER LEARNING

• Name of the Head of the institution **Padmaja P.V.**

• Designation **Principal**

• Does the institution function from its own campus? **Yes**

• Phone no./Alternate phone no. **08023462632**

• Mobile no **9845434477**

• Registered e-mail **mha_hl@yahoo.co.in**

• Alternate e-mail **padmajavenkat123@gmail.com**

• Address **15th Cross Malleswaram**

• City/Town **Bengaluru**

• State/UT **Karnataka**

• Pin Code **560003**

2.Institutional status

• Affiliated /Constituent **Affiliated**

• Type of Institution **Co-education**

• Location **Urban**

• Financial Status **Self-financing**

- Name of the Affiliating University **Bengaluru City University**
- Name of the IQAC Coordinator **Kamala S**
- Phone No. **08023462632**
- Alternate phone No.
- Mobile **9036490263**
- IQAC e-mail address **iqacahl@gmail.com**
- Alternate Email address **kamalaswamynathan@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<http://mlaahl.edu.in/wp-content/uploads/2022/02/AQAR-2019-20.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://mlaahl.edu.in/wp-content/uploads/2022/03/COE-2020-21.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.32	2014	05/05/2014	04/05/2019
Cycle 2	B++	2.85	2021	02/02/2021	01/02/2026

6. Date of Establishment of IQAC

12/07/2011

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	00

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year **14**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1.Preparation for Peer Team Visit 2.Developed a Mechanism for collection, storage, maintenance, timely retrieval and integrity of all information and documents 3. Provided Orientation on "MS Teams" for conducting classes, all college related activities and for information storage 4. Webinar on 'National Education Policy' 5. Submission of NIRF application for Institutional Ranking 6. Staff Development Program on Professional Ethics at Workplace

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Prepare for Peer team Visit	Orientation to Staff members, Students, alumni, Parents for the Peer Team Visit
To Develop a Mechanism for collecting, storing all college related reports and documents	Developed a Mechanism for collection, storage, maintenance, timely retrieval and integrity of all information and documents
To orient teaching and non teaching staff members in MS Teams to conduct classes & all other college related activities.	Provided Orientation on "MS Teams" for conducting classes, all college related activities and for information storage
To organize seminar on National Education Policy	Organised webinar on National Education Policy
To participate in NIRF	Submitted NIRF application for Institutional Ranking
To Organize Staff development Programme	Organised Staff Development Program on Professional Ethics at Workplace
To Organize Faculty Development Programme	Organised Faculty Development programme on Assessment and attainment of POs and COs

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing council	24/12/2021

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Designation	Principal
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• Mobile no	9845434477
• Registered e-mail	mha_hl@yahoo.co.in
• Alternate e-mail	padmajavenkat123@gmail.com
• Address	15th Cross Malleswaram
• City/Town	Bengaluru
• State/UT	Karnataka
• Pin Code	560003
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• Location	Urban
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• Name of the IQAC Coordinator	Kamala S
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4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://mlaahl.edu.in/wp-content/uploads/2022/03/COE-2020-21.pdf				
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Cycle 2	B++	2.85	2021	02/02/2021	01/02/2026
6.Date of Establishment of IQAC			12/07/2011		
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	00	
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• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			14		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional			Yes		

website?	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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11. Significant contributions made by IQAC during the current year (maximum five bullets)	
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13.Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Governing council	24/12/2021
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-2021	18/02/2022

15.Multidisciplinary / interdisciplinary

The Institution offers the courses as per Bengaluru City University. However, the University has taken sufficient care in blending each course in such a way that the students will be exposed to Multidisciplinary/Interdisciplinary subjects. This has been initiated to meet the needs of the proposed National Educational Policy envisaged by the Government of India.

However, Skill Development Cell of our Institution conducted a Certificate course on Digital Marketing wherein a graduate of one stream got an opportunity to get exposed to a Subject of another stream, this facilitates the students get acquainted with Multidisciplinary/Interdisciplinary approach towards learning.

The Institution is making all the necessary arrangements in terms upgrading the infrastructure, creating awareness about NEP to the faculty members and encouraging them to attend the workshops/Seminars organised by various institutions to get hands on experience with regard to implementation of NEP in the Institution.

16.Academic bank of credits (ABC):

It is a credit facility originally envisioned by the Government of India in the New Educational Policy 2020. The scheme has the provisions of creating a Digital Infrastructure that will store academic credits earned by the students of various higher education institutes within the country.

In this regard, IQAC of our institution organized a Webinar on New Education Policy 2020 and institutions have created awareness among the teaching fraternity about the Academic Bank Credit system and its features.

17.Skill development:

Our Institution's Skill Development Cell organizes Skill Development certificate courses in Equity Analysis, Digital Marketing and GST which helped students to enhance their skills and knowledge as well as to get placed in various companies.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Our Institution has Culture, Diversity and Society as part of

curriculum prescribed by Bengaluru City University which helps students to gain better understanding of Indian culture, diversity and society and play a key role in the promotion of National Integration. We are offering Indian Languages like Kannada, Tamil, Hindi, Sanskrit as per University norms to promote, protect and usage of our Indian Languages thereby making our students living close to our culture. Our Institution's Language department conduct various activities like Kannada Rajyotsava Celebration, Kannada International Conference on "Etymology of Kannada Sahitya", Hindi Diwas Day Celebrations, Various competitions in Kannada, Hindi and Sanskrit to protect and promote indigenous peoples' cultures and identities.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Our Institution has implemented OBE with clearly stated Programme Outcomes and Course Objectives for each and every course prescribed by Bengaluru City University. IQAC of our Institution organized a FDP on Assessment and Attainment of COs and POs which helped the teachers in stating Course Objectives and also to measure the attainment of the same through Internal Assessment Tests, Continuous Internal Evaluation which are regularly conducted in the institution and University Examinations which are held at the end of each semester.

20.Distance education/online education:

As the Institution is affiliated to Bengaluru City University and it is a day scholar full time programmes are offered by the college, there is no provision to conduct online or distance education. However, due to Covid-19 Pandemic, the Institution has conducted classes through online mode using Microsoft Teams for which the institution subscribed for and made the students familiar with online lectures as well. The Institution has conducted several meetings, seminars and workshops and most of the college activities through online mode.

The Institution has been continuously upgrading the Technology oriented infrastructure to make the online mode of education more effective and also the Institution had made it a point to convert all its classes as Smart Classes.

Extended Profile

1.Programme

1.1

158

Number of courses offered by the institution across all programs during the year		
File Description	Documents	
Data Template	View File	
2.Student		
2.1 Number of students during the year		568
File Description	Documents	
Institutional Data in Prescribed Format	View File	
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		140
File Description	Documents	
Data Template	View File	
2.3 Number of outgoing/ final year students during the year		163
File Description	Documents	
Data Template	View File	
3.Academic		
3.1 Number of full time teachers during the year		19
File Description	Documents	
Data Template	View File	
3.2 Number of sanctioned posts during the year		19

File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	12
4.2 Total expenditure excluding salary during the year (INR in lakhs)	4116046
4.3 Total number of computers on campus for academic purposes	88

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our Institution is affiliated to Bengaluru City University, so the Institution follows the regulations and curriculum adopted by the University.

- At the beginning of each academic year, the Academic Calendar is prepared in compliance with the academic schedule of BCU by IQAC and Teaching Staff members.
- Work load is prepared in terms of number of hours are calculated every semester for the respective faculty members.
- The time table committee prepares the time tables for all programs every semester.
- Faculty members use various innovative teaching strategies including online teaching through Microsoft Teams which is been subscribed by the college during Covid pandemic.
- The teachers prepare their individual academic and teaching plan.
- Activities of Different Forums/Cells/Committees, Certificate courses, Guest lectures, Workshops are conducted as per the calendar of events.
- Periodically, internal tests are conducted throughout the semester in order to assess the understanding of the

students.

- Revision/Reinforcement classes are conducted on need basis.
- Student feedbacks are taken on curriculum execution at the end of each semester.
- At the end of each semester the university conducts a final examination.

Throughout the Academic session, the IQAC ensures effective and coordinated curriculum delivery by reviewing concerned committees during its review meetings.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://mlaahl.edu.in/wp-content/uploads/2022/04/Document-to-be-uploaded.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution is affiliated to Bengaluru City University(BCU). The Academic calendar of the college is prepared in tune with the University's Calendar of events by IQAC and teacher coordinators with the approval of the Principal. The Academic Calendar specifies the following events: • Commencement of Classes as per BCU Calendar • Student Induction program • Internal Assessment time table. • End of Semester as per BCU Calendar • Other events/activities like Management events, Sports and Cultural events, Literary events, faculty study circle, conferences, seminars, faculty development programmes, Expert talks(B-talks), Katte(discussion forum) etc. For smooth conduct of CIE: The Institution has a Test and Examination Committee comprising of Principal, few Faculty Members and Administrator to monitor and conduct all activities relating to Test and Examination in a systematic manner. Activities of Test and Examination committee includes: • To Conduct meetings to decide on the Test schedule which will be included in the Academic Calendar • Preparation of Test timetable. • To collect Question papers which are set by concerned before the deadline • Timely collection of marks list from the concerned teachers. • Display of Internal Assessment score for the Students before uploading it to the University Portal

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://mlaahl.edu.in/wp-content/uploads/2022/04/CIE-Documents.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

308

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

• Institution integrates issues relevant to Professional Ethics or Gender or Human values or Environment and Sustainability through the Programs which are offered. • Courses such as Business dynamics and Entrepreneurship, Business Regulations, Corporate Structures and Administration, Human rights and Indian Constitution, Environmental Studies, Value Education, Business Ethics and Corporate Governance integrates the cross cutting issues. • Regular Value classes are conducted by the teachers and are integrated in the time table. Teachers talk about human values, present value related videos. Students are encouraged to share their experiences on various values. • Value lectures and workshops are conducted by the Value Education Committee. • Katta, the discussion forum organizes discussion on women empowerment, Gender Equality, Women Education, Patriotism and other related topics. • Mandatory Cells such as Anti Ragging Cell, Equal Opportunity Cell/Human Rights Protection Cell and Cell Against

Sexual Harassment carry out activities focusing on creating awareness among the students. • Curriculum is enriched through several extracurricular and student extension activities to instil Social, Moral, Spiritual and Cultural Values which prepares them to succeed in Education, Work and Society at large

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

76

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://mlaahl.edu.in/wp-content/uploads/2022/07/1.4.1-1.4.2-final-document-to-be-uploaded.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://mlaahl.edu.in/wp-content/uploads/2022/07/1.4.1-1.4.2-final-document-to-be-uploaded.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

568

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

145

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institution on regular basis assesses the learning levels of the students through internal test, semester end exam, classroom participation of students, presentations etc.

The College has Advance learners' book bank facility where advance learner is provided with a set of textbooks for discipline specific subjects which will be used by the students till the completion of semester exams in addition to library books facility. Advance learners are given additional assignments or worksheets to perform well in the semester end exams. Students are encouraged to participate in inter college competition, symposium, quiz, poster presentation, conferences etc. to get a good exposure to the other dimensions of learning. Advance learners are given work sheets and previous year question papers to solve which helps them to have a better understanding of the subject. Prizes are awarded during college day for meritorious students as a mark of their academic achievement.

College conducted offline revision classes at the end of the

semester to support slow learners to prepare for the semester end exams along with regular mentoring and counselling support. Teachers provide simple learning materials to help students pass in the end semester examination.

File Description	Documents
Paste link for additional information	https://mlaahl.edu.in/wp-content/uploads/2022/09/2.2.1-final-document-compressed-1-compressed-compressed-2.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
568	16

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning enhances critical thinking, problem solving and decision making ability in a student and also bridges the gap between theory and practice. Institution encourages students to carry out field work and projects in their area of discipline. College organizes fests to give hands on training to various management skills. Seminar, Workshops, Certificate Courses and Value-Added Courses are organized by the college to expose students to various emerging issues.

Participative learning is adopted through group discussions, role play, presentations, participation in various inter college fest, seminar, conferences etc. College has made it compulsory for every student to be part of one of the extension forums of the college (NSS/YRC/ISR/Eco club). Activities conducted by these forums inculcate participative learning among students. College also has a open discussion forum Katte which provides opportunity to students to discuss on varied cross cutting issues.

Practical exercises are conducted in computer related subjects and problem-solving methodology is used in all Accounts related subjects, Mathematics and Statistics. Case study method is also adopted to enhance the learning experiences of the students.

Computer assisted teaching is also adopted by teachers where they screen films and other visual aids to enhance the teaching learning process.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://mlaahl.edu.in/wp-content/uploads/2022/07/2.3.1_11zon.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The academic year 2020-2021 was completely affected by Covid-19 pandemic and therefore it became inevitable for teachers to learn, adopt and practice the ICT enabled tools. The use of laptops and internet became a common practice not only for the teachers but also for the students. Institution subscribed for Microsoft Teams and conducted online classes through Microsoft Teams platform.

All faculty members of the Institution effectively used ICT enabled tools like laptops, headphones, writing pads, internet, video-lectures, PPT presentations YouTube links, e-contents etc. for effective teaching learning process. Recording of video lectures were made available to students for long term learning and future referencing.

All classrooms and computer lab of the Institution is ICT enabled with projectors installed and the campus is enabled with wifi connection.

Thus, ICT undoubtedly has allowed new ways of learning for both students and teachers.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

19

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

106

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Being an affiliated institution, the Institution follows 70:30 pattern where-in out of 100 marks per subject 70 marks come from Final Semester End Examination (SEE) and 30 marks from Continuous Internal Evaluation (CIE).

The institution adopts Centralized CIE System to assess the academic performance of students. The Test and Examination Committee comprising of Principal, Faculty Members and Administrator monitor and conduct all activities relating to Test and Examination in a systematic manner.

CIE is based on attendance and two internal assessments. There is a standard process of internal assessment in the college where a student has to appear in 2 internal tests.

Schedule of the internal assessment and evaluation process is

decided at the beginning of the semester and the same is shared with students through orientation programs, Academic Calendar in Student Information Manual, Mentoring Sessions and Display of test timetable on the college notice board.

Evaluated answer sheets are given to the students to seek clarity on assessment if any.

Score of every student is displayed on the college notice board before the semester end examination and are allotted specific date and time to meet Test and Examination Committee to address their grievances regarding CIE if any.

File Description	Documents
Any additional information	View File
Link for additional information	https://mlaahl.edu.in/wp-content/uploads/2022/07/2.5.1-Internal-Assessment_11zon.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

To deal with internal examination related grievances following measures are adopted:

- After the conduct of Internal Assessment by Test and Examination Committee answer sheets are evaluated and given to the students to seek clarity on assessment if any by the respective subject teachers.
- Score of every student is displayed on the college notice board before the semester end examination and are allotted specific date and time to meet Test and Examination Committee to address their grievances regarding CIE if any.
- Test and Examination Committee through meetings before and after internal examination collect feedback from students with regard to the conduct of the examinations and incorporate feasible suggestions for the smooth conduct of the internal examination.
- Institution has kept suggestion box where-in students can drop the grievances and these boxes are opened once in a semester by the Grievances committee and appropriate actions are taken.
- Institution collects Feedback (Test and Examination) at the end of every year and give an opportunity to all the students to share their suggestions and grievances. Based on

the feedback corrective actions are taken wherever required.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

With OBE being the prime focus of current day education the Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) are framed by the department offering the concerned program after consulting all faculty members and stakeholders.

POs, PSO, Cos are Communicated to students through:

- Website
- Curriculum /regulations books
- Classrooms
- Parent meet
- Student Induction Programs
- While addressing the students, the Program coordinators create awareness on POs, PSOs and COs.
- The faculty members, mentors, placement officer also inform the students and create awareness and emphasize the need to attain the outcomes.

POs, PSO, Cos are Communicated to teachers through:

- Meetings/ Interactions with employers
- Faculty meetings/IQAC meetings
- Orientation programs/FDPs/Workshops on OBE

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://mlaahl.edu.in/wp-content/uploads/2022/11/Pos-Cos_11zon.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Each course has a defined set of course outcomes The COs are mapped to the POs. The performance of the students in the internal assessment test and semester end examinations in each course is used to compute the level of attainment of the POs and PSOs by mapping questions to COs and COs to POs and PSOs.

The Institution follows direct method to measure COs which is based on internal assessment test and semester end exam. Each question in internal assessment test and semester end exam is tagged to the corresponding CO and the overall attainment of that CO is based on average mark set as target for final attainment.

1. Internal assessment tests are conducted twice a semester and each of them covers the evaluation of all the relevant COs attainment.
2. As semester end examination is descriptive, a metric is assigned for assessing whether all the COs are attained.

All courses which contribute to POs are evaluated through COs using Internal Assessment Test (20% weightage) and External Exam (80% weightage). Overall results from the assessments of POs are compared with expected attainment, and if not attained, the course coordinator with faculty members take necessary steps for improvement.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://mlaahl.edu.in/wp-content/uploads/2022/11/Pos-Cos_11zon.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

145

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://mlaahl.edu.in/wp-content/uploads/2022/02/Annual-Report-2020-21.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://mlaahl.edu.in/wp-content/uploads/2022/07/2.7.1_11zon.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

100000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

01

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

As a step towards creation of Incubation Center and to create the right climate for transfer of knowledge, the following efforts have been initiated by the Institution:

- Entrepreneurial Development Cell aims at sensitizing students on starting their own venture and creating an innovative ecosystem in the campus by organizing various activities like talks on Entrepreneurship development, trainings, competitions on Idea generation.
- The research cell aims at enhancing the research capacity of faculty members and students. The cell organizes various activities to achieve its objectives.

- Industry Institution Interface Cell encourages all feasible interactions with the Industry to draw maximum benefits from the industry for the overall development of the students by organising BTalks, Industrial Visits, Internships and relevant Seminars/Conferences.
- The Skill development cell identifies, organizes and conducts certificate courses in various relevant areas. The Cell works on identifying gaps and develops courses to bridge these gaps and provides employable students to the industry
- Wall Magazine, A weekly digital and Paper edition where students display their views and thoughts on a given topic using newspaper clippings, own drawings etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

07

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

02

File Description	Documents
URL to the research page on HEI website	https://mlaahl.edu.in/wp-content/uploads/2023/02/principal-guideship.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

02

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

File Description	Documents
Paste link for additional information	https://mlaahl.edu.in/wp-content/uploads/2022/05/3.4.1-Content-page.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

50

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

568

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

7

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Sports Institution has a MOU with Chamundi Grounds where all interclass outdoor games are conducted.. Annual athletic meet is organized at Bangalore Central University grounds. Training is provided to those students who show extraordinary skills in different sports. They are trained and encouraged to participate in various level of competition including intra college events, inter-university events and national events. Track suits and all sporting gear are provided to the students for major events. A well-qualified Physical Director trains the students in both indoor and outdoor games. The Gymnasium is equipped with a treadmill, exercise cycle, cross trainer, variable weight dumbbells and other accessories for fitness exercises. The sports room houses all materials for athletics, indoor games like chess, carom, badminton and Table Tennis. Yoga Class Yoga classes are integrated in the time table and classes are scheduled accordingly and are conducted by a yoga trainer in the auditorium. Cultural Activities There is a positive environment for Art and Culture in the college. Inter class on and off stage (dancing/fashion show/tattoo design/sketching/cooking) programs are conducted regularly; inter collegiate competitions and college days are hosted annually. Awards are distributed to talented and meritorious students during annual day.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mlaahl.edu.in/wp-content/uploads/2022/05/4.1.1-gg.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports

Institution has a MOU with Chamundi Grounds where all interclass outdoor games are conducted.. Annual athletic meet is organized at Bangalore Central University grounds.

Training is provided to those students who show extraordinary skills in different sports. They are trained and encouraged to participate in various level of competition including intra college events, inter-university events and national events. Track suits and all sporting gear are provided to the students for major events. A well-qualified Physical Director trains the students in both indoor and outdoor games.

The Gymnasium is equipped with a treadmill, exercise cycle, cross trainer, variable weight dumbbells and other accessories for fitness exercises. The sports room houses all materials for athletics, indoor games like chess, carom, badminton and Table Tennis.

Yoga Class

Yoga classes are integrated in the time table and classes are scheduled accordingly and are conducted by a yoga trainer in the auditorium.

Cultural Activities

There is a positive environment for Art and Culture in the college. Inter class on and off stage (dancing/fashion show/tattoo design/sketching/cooking) programs are conducted regularly; inter collegiate competitions and college days are hosted annually. Awards are distributed to talented and meritorious students during annual day.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mlaahl.edu.in/wp-content/uploads/2023/07/4.1.2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mlaahl.edu.in/wp-content/uploads/2022/05/4.1.3-g.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

820464

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software

LIBSOFT

Nature of automation

FULLY

Version

9.8.5

Year of automation

2009-10

Paste link for additional information: Link:

<http://mlaahl.edu.in/library>

The Library is the heart of any educational institution. It is a pulsating centre for acquiring, processing, preserving, and disseminating information to the user community with the motto of empowering them through knowledge. The Library has an automated library system to enrich the user community with a wide range of academic resources such as books, periodicals, back volumes, project reports, e-resources and e-question banks.

The library has been using LIBSOFT 9.8.5(version) - an Integrated Library Management software package with all the modules for the library housekeeping operations. The Library Online Catalogue database has more than 13603 records of books (Bibliographic Information) and information about 580 back volumes of periodicals. Using LIBSOFT WEB- OPAC, users can search the Library Online Catalogue by Author, Title, Subject, and Keywords. . They can also download the old e-question papers.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://117.198.99.136:8082/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e- A. Any 4 or more of the above

books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

158622

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

50

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

high-speed internet connectivity across the physical infrastructure.

The college website is updated regularly with important notices (for events and activities).

All the classrooms are equipped with LCD projectors; one classroom and the seminar hall are equipped with a Smart Board. Additionally, two Smart Boards have been installed in two more classrooms during the year 2020-2021.

Wi-Fi bandwidth was upgraded availability to the faculty members in order to conduct online classes, activities/events under various Forums/Cells/Committees, to conduct FDPs, Webinars, to conduct Test and Examination during the Covid 19 Pandemic.

The computer lab is equipped with 59 computers with required software/antivirus and UPS backup. Printers, scanners and Xerox facility are provided in the office, staffroom, library and computer lab

The library is digitized. The library also gives access via OPAC to the teachers and students. Softcopy of the text books were made available to the students during the Covid-19 Pandemic.

The institution subscribed for "Microsoft Teams" to conduct online classes, college activities, workshops, webinars, Faculty Development programs and other programs during the Covid-19 pandemic.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mlaahl.edu.in/wp-content/uploads/2022/05/4.1.3-g.pdf

4.3.2 - Number of Computers

93

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in A. ? 50MBPS

the Institution

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

2159801

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

A budget is made which takes care of expenses and any contingency. The upkeep of the classrooms is taken care of by the housekeeping staff.

Computer lab facilities are open to all the students and teachers for academic purpose. Regular Classes of Computer Subjects and Certificate courses are scheduled. The college has a System Administrator for the upkeep and upgradation of all electronic facilities and to oversee the maintenance.

Library facilities includes a system of open access of issuing books; students are issued with library cards; teachers are

allowed to borrow any number of books; the library is equipped with Libsoft and WebOpac software and they are under an AMC with a vendor Environ; uninterrupted internet connection and LAN facility

Certain facilities are taken care of by the parent body by approved vendors which include Furniture, electric fittings/wiring, Water Filters and coolers, AC in the Seminar Hall

Sports procurement and maintenance, preparation and allocation of budget, organization of events and classes, practice and r is taken care by the teacher coordinator.

An audit is conducted and a report on the requirement of new equipment, replacement of the old and modernization of machines/software is prepared and procured.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mlaahl.edu.in/wp-content/uploads/2023/07/budget-estimation.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

181

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

88

File Description	Documents
Upload any additional information	View File
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	https://mlaahl.edu.in/wp-content/uploads/2023/02/5.1.3-final_compressed-1.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1125

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1225

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

103

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

25

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College has a dynamic Student Council and Student Representatives that serve on different Committees of the College.

Regardless of the Covid-19 pandemic, the Student Council remained active and organized several activities online with great enthusiasm.

Student Council for the year 2020-21 (Office bearers were democratically elected by the students)

Program

Post

M.com

President

M.com

Vice president

B.com

General secretary

BBA

General secretary

B.com

Joint secretary

BBA

Joint secretary

All the Classes

Class representatives and Sports Representatives

Sports Forum (2020-21 Office bearers)

B.com/ BBA

Sports secretary

B.com/BBA

Sports Joint secretary

National Service Scheme Unit (NSS) & Youth Red Cross Unit (YRC)

B.com/ BBA

NSS secretary

B.com/BBA

NSS Joint secretary

Internal Quality Assurance Cell

For the year 2020-21 General Secretaries from all the three programs (B.Com, BBA & M.Com) are part of the cell.

All student council office bearers including Class representatives

and sports representatives are part of the following Cells & Committees :

Student Grievance Cell

Anti-ragging Cell

Human Rights Protection Cell

Cell against Sexual Harassment

Test and Exam Committee

College Magazine Committee

File Description	Documents
Paste link for additional information	https://mlaahl.edu.in/wp-content/uploads/2022/05/5.3.2.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

36

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

We have active Alumni Association since 2011 and it is recently registered. The alumni meet is organized twice a year by alumni association. The Alumni meets with the current batches and expose them to experiences and knowledge necessary in the work environment. They encourage them to network. The alumni also share their accomplishments. They are invited as speakers and guests for student related activities, guests for inter class and inter college management and cultural fests. Alumni also have supported college in placement and Internship.

Alumni Contributions through Financial Mean

Year

Name of the Alumni/ Alumni Association

Amount Contributed

2020-21

Scholarship from Association to students

10000

2020-21

Alumni registration Fee

82000

File Description	Documents
Paste link for additional information	https://mlaahl.edu.in/wp-content/uploads/2022/10/5.4.1.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs
(INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

MLA works for empowering women through education and training and following in their footsteps, AHL strives towards capacity & competency building via a holistic development model. The model focuses on building Knowledge/Skill/Emotional/ wellness/Value and spiritual quotient in students. The leadership in consultation with IQAC makes sure that the policies and procedures align with the institutional vision and mission. The IQAC regularly reviews the action taken with various stakeholders; they, along with the faculty members plan & review the whole semester. The capacity building process is institutionalized by a set of systems and policies which is evidenced through the academic performance outcomes, student progression to higher education and Placement. The initiatives include: establishment of the Industry Institution Interface cell working towards campus to corporate connect through BTalks/seminars/conferences/visits/internships/projects; Koushalya Vrudhi Kendra, Skill development center which has conducted 34 courses. A employability skills training program has helped in achieving continuous 100% placement. Customising the teaching methodology to include creative pedagogy like mind/concept mapping, peer learning, and mentoring for academic excellence has resulted in achieving progressive academic results, 3 university ranks and 2 gold medals. Increase in the number of outreach & extension activities has resulted in achieving accolades at the university/state level.

File Description	Documents
Paste link for additional information	https://mlaahl.edu.in/vmqpv/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution believes in collective leadership and participative management. The decisions affecting the overall growth of the institution are taken at the management level in consultation with the principal, governing council and IQAC. Decision making process is decentralized at various levels. Principal with the IQAC members in IQAC meetings take decisions relating to the internal functioning of the college. The program co-ordinators of BBA, B.com and M.com take care of the day-to-day functioning of their respective programs. They procure books for library and prepare course information manual with the help of the subject teachers. The functioning of the college is carried out through various committees and forums. These have manuals specifying objectives, functions and process and are empowered to take decisions, plan and execute programs. Sufficient resources are allocated for these to work effectively. Two teaching faculty members are a part of Governing Council and Principal is the convener of the same. Smt. Nagavalli Narasimha, is Mgmt committee representative in the IQAC. Teachers and non-teaching staff with IQAC work to prepare the semester plans and calendar of events. The teaching and non-teaching staff are part of various committees, sub-committees and are actively involved in organizing fest and events.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution prepared an annual plan for the year 2020-21 with focus on:

1. Adopting Technology for academic/administration matters.

a. Reworking on administrative software with features for generating fee receipts, attendance and student certificates.

b. Subscription to MS teams for online teaching, learning and evaluation.

b.1. Conducting various student's activities like B-talks,

competitions, lectures, intercollegiate fests and others

b.2. Skill development trainings and for placements

2. Enhancement of IT Infrastructure:

a. Enhancement of internet speed.

b. Installation of Additional routers.

c. Installation of smart boards.

3. During COVID 19 pandemic, the institution focused on providing safe and a hygienic campus:

a. Procurement of digital thermometers, oximeters, masks, gloves, face shields, pedestal sanitizer dispenser

b. Frequent fumigation of the classrooms and other facilities used by the students and staff.

c. Organisation of five COVID screening tests in association with BBMP.

d. Organising a vaccination drive for everyone in association with Dr. Ashwath Narayan. Foundation, which is managed by the MLA of the local constituency

4. Preparations for NAAC peer team visit keeping in view precautions for COVID- 19:

a. Orientation sessions for the stake holders.

b. Mock drives.

c. Action taken based on the feedback after the mock drives

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://mlaahl.edu.in/wp-content/uploads/2023/07/6.2.1.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

1. **Institutional Organogram:** The organisational structure of the institution is designed to facilitate effective governance, participative management and decision making.

2. **Appointment and Service Rules:** The institute follows the process of appointment and service as prescribed by the Management of Malleswaram Ladies' Association in tune with the guidelines issued by the UGC and State Government.

3. **Policies and Procedures relating to working of the institution (forum and cells)**

a. Student admission policies and procedures are issued by State Government, Bengaluru City University (Affiliating University) and Management, Malleswaram Ladies association from time to time and which is implemented by the college.

b. The college has an effective Governing Council which has representatives from the University, from the managing committee, one faculty representative and renowned educationists.

c. The forums/committees/Cells/Clubs function as per the policies reflected in the manuals.

d. The internal accounting process and procedures of the college ensures error free accounting system and also analyse the quarterly financial position of the college.

e. The college has an effective feedback mechanism taken from all the stake holders which helps in monitoring the performance of the college.

File Description	Documents
Paste link for additional information	https://mlaahl.edu.in/wp-content/uploads/2023/07/12-Services-Rules-Approved-by-Society.pdf
Link to Organogram of the institution webpage	https://mlaahl.edu.in/wp-content/uploads/2023/07/6.2.2.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has several welfare & development schemes for the teaching and non-teaching staff:

- Safe and secure work environment with a canteen, clean drinking water facilities and adequate washroom facilities
- Well-furnished/ventilated spacious workstations
- 12 days of Earned & Casual Leave is credited for all the staff every year
- Provision of 30 Earned leave Encashment on retirement/resignation
- Provident Fund facility for all the eligible staff
- House Rent Allowance (HRA) is provided to teaching and non-teaching staff

- Maternity leave benefit of 182 days
- ESI Scheme for employees whose gross monthly salary is below Rs 21,000
- MOU with Shekhar Nursing home for emergency medical services
- Multi-GYM facility for teaching and non-teaching staff
- Liberal leave policy, OOD facility and adjustable work responsibilities for teachers who enrol for Ph.D/academic upgradation, for teachers involved in sports, social welfare, extension and cultural activities.
- Reimbursement of Registration fees of up to Rs.3000 per semester for attending Conferences/FDPs/Seminars/Workshops.
- FDP and SDPs for professional competency and capacity enhancement/Training & development
- Publishing of faculty achievements in the newsletter and college magazines.
- Provision to attend orientation and refresher courses organized by staff training colleges in universities.
- Research facilities like E-Resources, ICT and Administrative support to pursue research.

File Description	Documents
Paste link for additional information	https://mlaahl.edu.in/wp-content/uploads/2023/07/6.3.1-doc.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

4

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

07

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

12

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The first three reports become a part of self-appraisal for Teachers which is forwarded to the management:

- Submission of individual plan specifying targets for the semester (academic and research) goals.
 - Plan for activities for forums/cells/committees for which they are responsible.
 - Submission of reports for targets achieved at the end of the semester.
-
- Teachers submit their work diary every week and Monthly Performance Report (MPR) every month.
 - Staff meetings are conducted to assess the completion of syllabus, tests, students' performance etc.
 - Academic results achieved by the faculty members like Pass Percentage, high scores and centum, ranks and medals secured are considered during performance appraisal
 - Teachers with NET, SLET and PhD are given due weightage during appraisals.
 - Review meetings are conducted at the end of the semester to deliberate about relevant gaps between the planned and completed activities.
 - Student feedback about the teachers on specific parameters is obtained, analysed and shared with teachers.

Parameters for a confidential report to be sent to the management:

For teachers: Student's feedback, self-appraisal, academic results achieved, support and initiatives by the teacher for co-curricular, extracurricular activities and research

For non-teaching staff: Student feedback, quality of work performed, being courteous with stakeholders

Both: regularity, punctuality, discipline

File Description	Documents
Paste link for additional information	https://mlaahl.edu.in/wp-content/uploads/2023/07/6.3.5.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Malleswaram Ladies Association, the parent organization established in 1927, is known for its values and contribution to education. It believes that every rupee contributed by contributors and the fees collected from the students should be utilised judiciously and it must also be accounted for. Academy of Higher Learning following in the footsteps of the parent organisation has institutionalised ethical governance & transparency and has implemented proper accounting and auditing using Tally ERP system. An internal auditor is appointed by the parent organisation who carries out regular internal audit. There has been no objection pointed out during the last five years by the internal auditor. An interim audit is done in the middle of the accounting year and the final audit is done at the end of the accounting year by external auditors JAA and Associates. The audited annual accounts are placed and accepted in the Governing council meeting and are also reflected on the college website.

File Description	Documents
Paste link for additional information	https://mlaahl.edu.in/wp-content/uploads/2023/07/6.4.1.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

40000

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

MLA AHL is a private unaided institution offering self-financing courses. Therefore, the fees collected from the students forms the major part of the funds required for operational purposes. The College prepares an annual budget indicating estimated receipts and adequate controls are exercised so that the expenditure is within the limits. Expenses and any deficit in the budget is supported by the parent organization. Two aspects considered for budget is how funds are collected and their utilization

How funds are collected?

1.Primary source: 1. Fees collected from students 2. Contribution and financial support by the parent body 2.Secondary sources (for fest/scholarship/conferences/Seminars/Workshops): 1.Sponsorship amount 2.Philanthropic funds for scholarship 3.Registration fees collected by the participants and 4. Deficit amount is funded by the Parent organization (Malleswaram Ladies Association)

How funds are utilized?

1. Fees collected by the students are utilized for meeting operational expenses
2. Parent organization funds research activities
3. For other expenses: sponsorship and registration fees collected are utilized
4. Add on and certificate programs are all offered on self-financing basis.

College believes in agency theory which means the resources of the college come from the society and therefore it has to be ethically and judiciously utilized.

File Description	Documents
Paste link for additional information	https://mlaahl.edu.in/wp-content/uploads/2023/07/6.4.3.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Curricular aspects:

Collection and review of feedback from stakeholders and to take action.

Teaching, learning and Evaluation: IQAC has organised training programs for faculty members periodically to upgrade teaching, learning process like providing orientation on "Microsoft Teams" for conducting classes, tests online, all college related activities and for backing up of information; training program on Assessment and attainment of PO's and CO's; Staff development programme on Professional Ethics.

Research, Innovations and Extension: Has conducted workshops, FDPs to promote research culture among teaching staff members.

Infrastructure and Learning Resources: Upgradation of WIFI for the smooth conduct of online classes.

File Description	Documents
Paste link for additional information	https://mlaahl.edu.in/wp-content/uploads/2023/07/6.5.1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

At the end of each semester, IQAC conducts meeting where the matters relating to teaching, learning and evaluation process, and activities of each Forums/Cells/Committees are reviewed, gaps if

any and the reason for the same are discussed. At the end of every semester, teachers also prepare a presentation to review their accomplishments, any gaps and reasons for them. Considering the above reviews, at the beginning of each semester, IQAC conducts meeting to plan for the upcoming semester.

File Description	Documents
Paste link for additional information	https://mlaahl.edu.in/wp-content/uploads/2023/02/6.5.2-individual-plan-presentation-2020-2021_compressed.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://mlaahl.edu.in/wp-content/uploads/2022/02/Annual-Report-2020-21.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is an important parameter in the functioning of the institution. Discriminating between the genders is strictly not

encouraged.

Curricular

Topic

Promotion of

Kannada Language:

"Ella Magala Maduvegagi"

Gender Equity

Teachers are encouraged to practice and preach gender sensitivity irrespective of the gender in class with regards to the subject or when talking about interpersonal balance in the workplace.

English Language:

1stSem BCom

Acceptance

Gender Sensitization with regards to Transgender

2nd Sem

Definitions of Feminity and Masculinity

Gender Sensitization and Equity

3rd BCom

Sweetness

Gender Equity

4th BCom

Still I Rise

Gender Equity

Co-Curricular Activity

Topic

Promotion of

Human Rights Protection Cell:

Theatre Performance

Gender Equality on 3rd July 2021

Gender Equality

Image Theatre was showcased where the actors depicted different scenes and asked the students to intervene and interpret them and understand about gender equality in real life situations.

Specific Facilities

Restroom Facilities

- Adequate separate restrooms are provided for girls
- A sanitary napkin vending machine in the girl's bathroom has been provided

Safety Facilities

- The campus is CCTV monitored round the clock

•Security personnel also man the gates. Nobody is allowed without the regular mandatory checks.

Welfare Measure:

A counsellor is on call in the campus for any reason if the students need her. Regular activities and seminars/talks are organised to educate and sensitize the students with regards to their emotional well-being.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://mlaahl.edu.in/wp-content/uploads/2022/05/7.1.1_organized-1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Degradable

Non-Degradable

Dry Waste

Each room has a dry waste disposal bin and this is collected at the end of the day by the housekeeping staff to be disposed of after segregation in the ear marked bins on the campus.

The common solid waste is leaf litter, which is allowed to decompose in place to enrich the soil quality.

This waste is collected by the local civic body for disposal.

Plastic use is restricted on the campus and students are encouraged to carry meals and water bottles from home so that they don't buy and generate more plastic waste on campus.

Wet Waste

Waste Bins are provided in the corridors to dispose wet waste like left over food and this is cleared by the housekeeping staff for disposal.

Sanitary napkins are disposed of in earmarked waste baskets to be disposed appropriately.

E Waste

This type of waste like computer hardware and old Xerox machines are disposed on a buy back scheme with the local vendors

Biomedical waste, Hazardous chemicals and radioactive waste management doesn't apply to our campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: D. Any 1of the above

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the E. None of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution with the parent association has always been at the

forefront of sensitizing students and staff members towards tolerance and fostering a harmonious environment for social well-being.

- National festivals like Independence Day, Republic Day, Gandhi Jayanthi were celebrated with a lot of fervour. Celebrated guests were invited to speak on these occasions.

- The institution organised celebrations of various festivals like Dasara on campus with the display of traditional dolls, Kannada Rajyotsava, Teachers Day, Human Rights Day, Yoga Day, Women's Day, NSS and YRC day and World Environment Day.

- Students and faculty members who belong to various cultural and ethnic groups which constitute an inclusive environment, are brought together on a single stage on various functions which help in developing tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities.

- Faculty members are greeted on their birthdays and during festivals;

- Assistance and institutional scholarships are provided and it is ensured that economically backward students are not deprived of education due to financial constraints.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- The vision and mission of the College encourages its stakeholders to become good citizens and to wear national pride as a badge.

- Students in the first-year study Indian Constitution as a subject to be aware of their rights, duties, and responsibilities.

- Students in the third-year study topics like role of family and society in inculcating values, social practice and constitution safeguard and national integration and international understanding

along with human rights underValue Educationas a subject.

•The institution in association with Disha BHARTH, a non-profit social initiative conductsKnow Your Country, Know Yourself, an initiative to foster patriotism andVivekananda Jayanthi, the celebration of the iconic Youth leader.

•A Staff Development program was organised onProfessional Ethicsfor all the staff members.

•National festivals are celebrated with inspiring guests to highlight the struggles of our freedom fighters and glorify their contribution.

•Our parent association is a part of Indian History and holds memorabilia of important people like Mahatma Gandhi amongst others who have visited our institution.

•Extension activities forums like NSS and YRC organise blood donation drives to drive home the fact thatevery life is important and that saving a life is our fundamental duty.They also participate in cleanliness drives/rallies. These forums encourage a philanthropic mindset towards the community.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://mlaahl.edu.in/wp-content/uploads/2022/05/7.1.9-g.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff C. Any 2 of the above
4. Annual awareness programmes on Code of Conduct are

organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- National festivals like Independence Day, Republic Day, Gandhi Jayanthi were celebrated with a lot of fervour. Celebrated speakers were invited to speak on these occasions.
- The institution organised celebrations of various festivals and occasions like Dasara on campus with the display of traditional dolls, Kannada Rajyotsava, Teachers Day, Human Rights Day, Yoga Day, Women's Day, Ethnic Day NSS International Nelson Mandela Day and YRC day.
- A lecture on human values on "You are the Architect of Your Destiny" was also organised virtually to highlight the importance of the Gita and its importance in the current scenario.
- All the above activities were held online in 2020-21 due to pandemic conditions.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC

format provided in the Manual.

I. Education, a tool for the evolution of a well balanced individual that is for a learner's holistic development

To provide opportunities for gaining knowledge, skill set, aptitude, community service; to become well rounded individuals with values and the right attitude to become responsible citizens of the country.

The programs had to be offered virtually because of the lockdown restrictions. Challenges came up because of logistical reasons like wi-fi or data unavailability, restrictions on the availability of mobile phones.

All the events and academic activities like class tests, guest lectures, workshops, mentoring, music and dance competitions, on the Job training/internship for skill development, various extension activities, Celebration of important days which were planned were conducted virtually.

II. Campus to Company

To provide students opportunities like industry relevant lectures, Business Talks, internships, project works, webinars, pre placement training, placement opportunities.

Activities like B Talks on Global Banking, Digital Marketing, WTO and IPR; a National Level Online Seminar on Labour Reform Bill, industrial projects, training on digital marketing, Equity Analysis and GST, career guidance sessions on Career Opportunities in the World of Finance, Need of Statistics and Business Analytics for Next Gen Employees; internships and placement opportunities offered virtually.

File Description	Documents
Best practices in the Institutional website	https://mlaahl.edu.in/wp-content/uploads/2022/12/Best-Practices-as-per-NAAC.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust

within 200 words

The parent institution has had a long-standing reputation of being a selfless institution providing affordable, quality, value-based education to the children in and around the neighbourhood for many decades now. AHL believes in culture, refinement, believing and doing what is right; focusing on academics, discipline, inculcating values, empowerment, equity and opportunities for a successful professional and personal development.

- In spite of the lockdown and the pandemic raging across the world, online classes were conducted.
- Regular timetable for classes and monthly tests were prepared; a calendar of events was also prepared.
- The students were encouraged to participate in various extension activities like NSS and YRC and volunteers took part in virtual programs stressing on service in times of the pandemic.
- Virtual cultural competitions were also conducted and they were rewarded in a virtual College Annual day function.
- National festivals were also celebrated online.
- Mentoring has proven to be successful in the past and during the lockdown, it proved to be extremely beneficial for the students not just for academic support but also for emotional support.
- A majority of our students are first generation learners or are from low-income families. They were provided with financial and other support to continue their education.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our Institution is affiliated to Bengaluru City University, so the Institution follows the regulations and curriculum adopted by the University.

- At the beginning of each academic year, the Academic Calendar is prepared in compliance with the academic schedule of BCU by IQAC and Teaching Staff members.
- Work load is prepared in terms of number of hours are calculated every semester for the respective faculty members.
- The time table committee prepares the time tables for all programs every semester.
- Faculty members use various innovative teaching strategies including online teaching through Microsoft Teams which is been subscribed by the college during Covid pandemic.
- The teachers prepare their individual academic and teaching plan.
- Activities of Different Forums/Cells/Committees, Certificate courses, Guest lectures, Workshops are conducted as per the calendar of events.
- Periodically, internal tests are conducted throughout the semester in order to assess the understanding of the students.
- Revision/Reinforcement classes are conducted on need basis.
- Student feedbacks are taken on curriculum execution at the end of each semester.
- At the end of each semester the university conducts a final examination.

Throughout the Academic session, the IQAC ensures effective and coordinated curriculum delivery by reviewing concerned committees during its review meetings.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://mlaahl.edu.in/wp-content/uploads/2022/04/Document-to-be-uploaded.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution is affiliated to Bengaluru City University(BCU). The Academic calendar of the college is prepared in tune with the University's Calendar of events by IQAC and teacher coordinators with the approval of the Principal. The Academic Calendar specifies the following events:

- Commencement of Classes as per BCU Calendar
- Student Induction program
- Internal Assessment time table.
- End of Semester as per BCU Calendar
- Other events/activities like Management events, Sports and Cultural events, Literary events, faculty study circle, conferences, seminars, faculty development programmes, Expert talks(B-talks), Katte(discussion forum) etc.

For smooth conduct of CIE: The Institution has a Test and Examination Committee comprising of Principal, few Faculty Members and Administrator to monitor and conduct all activities relating to Test and Examination in a systematic manner. Activities of Test and Examination committee includes:

- To Conduct meetings to decide on the Test schedule which will be included in the Academic Calendar
- Preparation of Test timetable.
- To collect Question papers which are set by concerned before the deadline
- Timely collection of marks list from the concerned teachers.
- Display of Internal Assessment score for the Students before uploading it to the University Portal

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://mlaahl.edu.in/wp-content/uploads/2022/04/CIE-Documents.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of

A. All of the above

the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

308

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

• Institution integrates issues relevant to Professional Ethics or Gender or Human values or Environment and Sustainability through the Programs which are offered. • Courses such as Business dynamics and Entrepreneurship, Business Regulations, Corporate Structures and Administration, Human rights and Indian Constitution, Environmental Studies, Value Education, Business Ethics and Corporate Governance integrates the cross cutting issues. • Regular Value classes are conducted by the teachers and are integrated in the time table. Teachers talk about human values, present value related videos. Students are encouraged to share their experiences on various values. • Value lectures and workshops are conducted by the Value Education Committee. • Katta, the discussion forum organizes discussion on women empowerment, Gender Equality, Women Education, Patriotism and other related topics. • Mandatory Cells such as Anti Ragging Cell, Equal Opportunity Cell/Human Rights Protection Cell and Cell Against Sexual Harassment carry out activities focusing on creating awareness among the students. • Curriculum is enriched through several extracurricular and student extension activities to instil Social, Moral, Spiritual and Cultural Values which prepares

them to succeed in Education, Work and Society at large

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**4**

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships**76**

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
File Description	Documents
URL for stakeholder feedback report	https://mlaahl.edu.in/wp-content/uploads/2022/07/1.4.1-1.4.2-final-document-to-be-uploaded.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://mlaahl.edu.in/wp-content/uploads/2022/07/1.4.1-1.4.2-final-document-to-be-uploaded.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
568	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

145

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institution on regular basis assesses the learning levels of the students through internal test, semester end exam, classroom participation of students, presentations etc.

The College has Advance learners' book bank facility where advance learner is provided with a set of textbooks for discipline specific subjects which will be used by the students till the completion of semester exams in addition to library books facility. Advance learners are given additional assignments or worksheets to perform well in the semester end exams. Students are encouraged to participate in inter college competition, symposium, quiz, poster presentation, conferences etc. to get a good exposure to the other dimensions of learning. Advance learners are given work sheets and previous year question papers to solve which helps them to have a better understanding of the subject. Prizes are awarded during college day for meritorious students as a mark of their academic achievement.

College conducted offline revision classes at the end of the semester to support slow learners to prepare for the semester end exams along with regular mentoring and counselling support. Teachers provide simple learning materials to help students pass in the end semester examination.

File Description	Documents
Paste link for additional information	https://mlaahl.edu.in/wp-content/uploads/2022/09/2.2.1-final-document_compressed-1_compressed-compressed-2.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
568	16

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning enhances critical thinking, problem solving and decision making ability in a student and also bridges the gap between theory and practice. Institution encourages students to carry out field work and projects in their area of discipline. College organizes fests to give hands on training to various management skills. Seminar, Workshops, Certificate Courses and Value-Added Courses are organized by the college to expose students to various emerging issues.

Participative learning is adopted through group discussions, role play, presentations, participation in various inter college fest, seminar, conferences etc. College has made it compulsory for every student to be part of one of the extension forums of the college (NSS/YRC/ISR/Eco club). Activities conducted by these forums inculcate participative learning among students. College also has a open discussion forum Katte which provides opportunity to students to discuss on varied cross cutting issues.

Practical exercises are conducted in computer related subjects and problem-solving methodology is used in all Accounts related subjects, Mathematics and Statistics. Case study method is also adopted to enhance the learning experiences of the students.

Computer assisted teaching is also adopted by teachers where they screen films and other visual aids to enhance the teaching learning process.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://mlaahl.edu.in/wp-content/uploads/2022/07/2.3.1_11zon.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The academic year 2020-2021 was completely affected by Covid-19 pandemic and therefore it became inevitable for teachers to learn, adopt and practice the ICT enabled tools. The use of laptops and internet became a common practice not only for the teachers but also for the students. Institution subscribed for Microsoft Teams and conducted online classes through Microsoft Teams platform.

All faculty members of the Institution effectively used ICT enabled tools like laptops, headphones, writing pads, internet, video-lectures, PPT presentations YouTube links, e-contents etc. for effective teaching learning process. Recording of video lectures were made available to students for long term learning and future referencing.

All classrooms and computer lab of the Institution is ICT enabled with projectors installed and the campus is enabled with wifi connection.

Thus, ICT undoubtedly has allowed new ways of learning for both students and teachers.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors**

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

19

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

4

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

106

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Being an affiliated institution, the Institution follows 70:30 pattern where-in out of 100 marks per subject 70 marks come from Final Semester End Examination (SEE) and 30 marks from Continuous Internal Evaluation (CIE).

The institution adopts Centralized CIE System to assess the academic performance of students. The Test and Examination Committee comprising of Principal, Faculty Members and Administrator monitor and conduct all activities relating to Test and Examination in a systematic manner.

CIE is based on attendance and two internal assessments. There is a standard process of internal assessment in the college where a student has to appear in 2 internal tests.

Schedule of the internal assessment and evaluation process is decided at the beginning of the semester and the same is shared with students through orientation programs, Academic Calendar

in Student Information Manual, Mentoring Sessions and Display of test timetable on the college notice board.

Evaluated answer sheets are given to the students to seek clarity on assessment if any.

Score of every student is displayed on the college notice board before the semester end examination and are allotted specific date and time to meet Test and Examination Committee to address their grievances regarding CIE if any.

File Description	Documents
Any additional information	View File
Link for additional information	https://mlaahl.edu.in/wp-content/uploads/2022/07/2.5.1-Internal-Assessment_11zon.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

To deal with internal examination related grievances following measures are adopted:

- After the conduct of Internal Assessment by Test and Examination Committee answer sheets are evaluated and given to the students to seek clarity on assessment if any by the respective subject teachers.
- Score of every student is displayed on the college notice board before the semester end examination and are allotted specific date and time to meet Test and Examination Committee to address their grievances regarding CIE if any.
- Test and Examination Committee through meetings before and after internal examination collect feedback from students with regard to the conduct of the examinations and incorporate feasible suggestions for the smooth conduct of the internal examination.
- Institution has kept suggestion box where-in students can drop the grievances and these boxes are opened once in a semester by the Grievances committee and appropriate actions are taken.
- Institution collects Feedback (Test and Examination) at the end of every year and give an opportunity to all the students to share their suggestions and grievances. Based

on the feedback corrective actions are taken wherever required.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

With OBE being the prime focus of current day education the Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) are framed by the department offering the concerned program after consulting all faculty members and stakeholders.

POs, PSO, Cos are Communicated to students through:

- Website
- Curriculum /regulations books
- Classrooms
- Parent meet
- Student Induction Programs
- While addressing the students, the Program coordinators create awareness on POs, PSOs and COs.
- The faculty members, mentors, placement officer also inform the students and create awareness and emphasize the need to attain the outcomes.

POs, PSO, Cos are Communicated to teachers through:

- Meetings/ Interactions with employers
- Faculty meetings/IQAC meetings
- Orientation programs/FDPs/Workshops on OBE

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://mlaahl.edu.in/wp-content/uploads/2022/11/Pos-Cos_11zon.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Each course has a defined set of course outcomes The COs are mapped to the POs. The performance of the students in the internal assessment test and semester end examinations in each course is used to compute the level of attainment of the POs and PSOs by mapping questions to COs and COs to POs and PSOs.

The Institution follows direct method to measure COs which is based on internal assessment test and semester end exam. Each question in internal assessment test and semester end exam is tagged to the corresponding CO and the overall attainment of that CO is based on average mark set as target for final attainment.

1. Internal assessment tests are conducted twice a semester and each of them covers the evaluation of all the relevant COs attainment.
2. As semester end examination is descriptive, a metric is assigned for assessing whether all the COs are attained.

All courses which contribute to POs are evaluated through COs using Internal Assessment Test (20% weightage) and External Exam (80% weightage). Overall results from the assessments of POs are compared with expected attainment, and if not attained, the course coordinator with faculty members take necessary steps for improvement.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://mlaahl.edu.in/wp-content/uploads/2022/11/Pos-Cos_11zon.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

145

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://mlaahl.edu.in/wp-content/uploads/2022/02/Annual-Report-2020-21.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://mlaahl.edu.in/wp-content/uploads/2022/07/2.7.1_11zon.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

100000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

As a step towards creation of Incubation Center and to create the right climate for transfer of knowledge, the following efforts have been initiated by the Institution:

- Entrepreneurial Development Cell aims at sensitizing students on starting their own venture and creating an innovative ecosystem in the campus by organizing various activities like talks on Entrepreneurship development, trainings, competitions on Idea generation.
- The research cell aims at enhancing the research capacity of faculty members and students. The cell organizes various activities to achieve its objectives.
- Industry Institution Interface Cell encourages all feasible interactions with the Industry to draw maximum benefits from the industry for the overall development of the students by organising BTalks, Industrial Visits, Internships and relevant Seminars/Conferences.
- The Skill development cell identifies, organizes and conducts certificate courses in various relevant areas. The Cell works on identifying gaps and develops courses to bridge these gaps and provides employable students to the industry
- Wall Magazine, A weekly digital and Paper edition where students display their views and thoughts on a given topic using newspaper clippings, own drawings etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

07

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

02

File Description	Documents
URL to the research page on HEI website	https://mlaahl.edu.in/wp-content/uploads/2023/02/principal-guideship.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and

papers in national/ international conference proceedings year wise during year

02

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

File Description	Documents
Paste link for additional information	https://mlaahl.edu.in/wp-content/uploads/2022/05/3.4.1-Content-page.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

4

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with**

industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

50

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year
3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

568

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration
3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year
3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

7

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Sports Institution has a MOU with Chamundi Grounds where all interclass outdoor games are conducted.. Annual athletic meet is organized at Bangalore Central University grounds. Training is provided to those students who show extraordinary skills in different sports. They are trained and encouraged to participate in various level of competition including intra college events, inter-university events and national events. Track suits and all sporting gear are provided to the students for major events. A well-qualified Physical Director trains the students in both indoor and outdoor games. The Gymnasium is equipped with a treadmill, exercise cycle, cross trainer, variable weight dumbbells and other accessories for fitness

exercises. The sports room houses all materials for athletics, indoor games like chess, carom, badminton and Table Tennis. Yoga Class Yoga classes are integrated in the time table and classes are scheduled accordingly and are conducted by a yoga trainer in the auditorium. Cultural Activities There is a positive environment for Art and Culture in the college. Inter class on and off stage (dancing/fashion show/tattoo design/sketching/cooking) programs are conducted regularly; inter collegiate competitions and college days are hosted annually. Awards are distributed to talented and meritorious students during annual day.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mlaahl.edu.in/wp-content/uploads/2022/05/4.1.1-gg.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports

Institution has a MOU with Chamundi Grounds where all interclass outdoor games are conducted.. Annual athletic meet is organized at Bangalore Central University grounds.

Training is provided to those students who show extraordinary skills in different sports. They are trained and encouraged to participate in various level of competition including intra college events, inter-university events and national events. Track suits and all sporting gear are provided to the students for major events. A well-qualified Physical Director trains the students in both indoor and outdoor games.

The Gymnasium is equipped with a treadmill, exercise cycle, cross trainer, variable weight dumbbells and other accessories for fitness exercises. The sports room houses all materials for athletics, indoor games like chess, carom, badminton and Table Tennis.

Yoga Class

Yoga classes are integrated in the time table and classes are

scheduled accordingly and are conducted by a yoga trainer in the auditorium.

Cultural Activities

There is a positive environment for Art and Culture in the college. Inter class on and off stage (dancing/fashion show/tattoo design/sketching/cooking) programs are conducted regularly; inter collegiate competitions and college days are hosted annually. Awards are distributed to talented and meritorious students during annual day.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mlaahl.edu.in/wp-content/uploads/2023/07/4.1.2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mlaahl.edu.in/wp-content/uploads/2022/05/4.1.3-g.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

820464

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software

LIBSOFT

Nature of automation

FULLY

Version

9.8.5

Year of automation

2009-10

Paste link for additional information: Link:

<http://mlaahl.edu.in/library>

The Library is the heart of any educational institution. It is a pulsating centre for acquiring, processing, preserving, and disseminating information to the user community with the motto of empowering them through knowledge. The Library has an automated library system to enrich the user community with a wide range of academic resources such as books, periodicals, back volumes, project reports, e-resources and e-question banks.

The library has been using LIBSOFT 9.8.5(version) - an Integrated Library Management software package with all the modules for the library housekeeping operations. The Library Online Catalogue database has more than 13603 records of books

(Bibliographic Information) and information about 580 back volumes of periodicals. Using LIBSOFT WEB- OPAC, users can search the Library Online Catalogue by Author, Title, Subject, and Keywords. . They can also download the old e-question papers.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://117.198.99.136:8082/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

158622

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

high-speed internet connectivity across the physical infrastructure.

The college website is updates regularly with important notices (for events and activities).

All the classrooms are equipped with LCD projectors; one classroom and the seminar hall are equipped with a Smart Board. Additionally, two Smart Boards have been installed in two more classrooms during the year 2020-2021.

Wi-Fi bandwidth was upgraded availability to the faculty members in order to conduct online classes, activities/events under various Forums/Cells/Committees, to conduct FDPs, Webinars, to conduct Test and Examination during the Covid 19 Pandemic.

The computer lab is equipped with 59 computers with required software/antivirus and UPS backup. Printers, scanners and Xerox facility are provided in the office, staffroom, library and computer lab

The library is digitized. The library also gives access via OPAC to the teachers and students. Softcopy of the text books were made available to the students during the Covid-19 Pandemic.

The institution subscribed for "Microsoft Teams" to conduct online classes, college activities, workshops, webinars, Faculty Development programs and other programs during the Covid-19 pandemic.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mlaahl.edu.in/wp-content/uploads/2022/05/4.1.3-g.pdf

4.3.2 - Number of Computers

93

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

2159801

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

A budget is made which takes care of expenses and any contingency. The upkeep of the classrooms is taken care of by the housekeeping staff.

Computer lab facilities are open to all the students and teachers for academic purpose. Regular Classes of Computer Subjects and Certificate courses are scheduled. The college has a System Administrator for the upkeep and upgradation of all electronic facilities and to oversee the maintenance.

Library facilities includes a system of open access of issuing books; students are issued with library cards; teachers are allowed to borrow any number of books; the library is equipped with Libsoft and WebOpac software and they are under an AMC with a vendor Environ; uninterrupted internet connection and LAN facility

Certain facilities are taken care of by the parent body by approved vendors which include Furniture, electric fittings/wiring, Water Filters and coolers, AC in the Seminar Hall

Sports procurement and maintenance, preparation and allocation of budget, organization of events and classes, practice and r is taken care by the teacher coordinator.

An audit is conducted and a report on the requirement of new equipment, replacement of the old and modernization of machines/software is prepared and procured.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mlaahl.edu.in/wp-content/uploads/2023/07/budget-estimation.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

181

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

88

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above
File Description	Documents
Link to Institutional website	https://mlaahl.edu.in/wp-content/uploads/2023/02/5.1.3-final_compressed-1.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
1125	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
1225	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent	C. Any 2 of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

103

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

25

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College has a dynamic Student Council and Student Representatives that serve on different Committees of the College.

Regardless of the Covid-19 pandemic, the Student Council remained active and organized several activities online with great enthusiasm.

Student Council for the year 2020-21 (Office bearers were democratically elected by the students)

Program

Post

M.com

President

M.com

Vice president

B.com

General secretary

BBA

General secretary

B.com

Joint secretary

BBA

Joint secretary

All the Classes

Class representatives and Sports Representatives

Sports Forum (2020-21 Office bearers)

B.com/ BBA

Sports secretary

B.com/BBA

Sports Joint secretary

National Service Scheme Unit (NSS) & Youth Red Cross Unit (YRC)

B.com/ BBA

NSS secretary

B.com/BBA

NSS Joint secretary

Internal Quality Assurance Cell

For the year 2020-21 General Secretaries from all the three programs (B.Com, BBA & M.Com) are part of the cell.

All student council office bearers including Class representatives and sports representatives are part of the following Cells & Committees :

Student Grievance Cell

Anti-ragging Cell

Human Rights Protection Cell

Cell against Sexual Harassment

Test and Exam Committee

College Magazine Committee

File Description	Documents
Paste link for additional information	https://mlaahl.edu.in/wp-content/uploads/2022/05/5.3.2.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

36

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

We have active Alumni Association since 2011 and it is recently registered. The alumni meet is organized twice a year by alumni

association. The Alumni meets with the current batches and expose them to experiences and knowledge necessary in the work environment. They encourage them to network. The alumni also share their accomplishments. They are invited as speakers and guests for student related activities, guests for inter class and inter college management and cultural fests. Alumni also have supported college in placement and Internship.

Alumni Contributions through Financial Mean

Year

Name of the Alumni/ Alumni Association

Amount Contributed

2020-21

Scholarship from Association to students

10000

2020-21

Alumni registration Fee

82000

File Description	Documents
Paste link for additional information	https://mlaahl.edu.in/wp-content/uploads/2022/10/5.4.1.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) **E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

MLA works for empowering women through education and training and following in their footsteps, AHL strives towards capacity & competency building via a holistic development model. The model focuses on building Knowledge/Skill/Emotional/wellness/Value and spiritual quotient in students. The leadership in consultation with IQAC makes sure that the policies and procedures align with the institutional vision and mission. The IQAC regularly reviews the action taken with various stakeholders; they, along with the faculty members plan & review the whole semester. The capacity building process is institutionalized by a set of systems and policies which is evidenced through the academic performance outcomes, student progression to higher education and Placement. The initiatives include: establishment of the Industry Institution Interface cell working towards campus to corporate connect through BTalks/seminars/conferences/visits/internships/projects; Koushalya Vrudhi Kendra, Skill development center which has conducted 34 courses. A employability skills training program has helped in achieving continuous 100% placement. Customising the teaching methodology to include creative pedagogy like mind/concept mapping, peer learning, and mentoring for academic excellence has resulted in achieving progressive academic results, 3 university ranks and 2 gold medals. Increase in the number of outreach & extension activities has resulted in achieving accolades at the university/state level.

File Description	Documents
Paste link for additional information	https://mlaahl.edu.in/vmqpv/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution believes in collective leadership and participative management. The decisions affecting the overall growth of the institution are taken at the management level in consultation with the principal, governing council and IQAC. Decision making process is decentralized at various levels. Principal with the IQAC members in IQAC meetings take decisions

relating to the internal functioning of the college. The program co-ordinators of BBA, B.com and M.com take care of the day-to-day functioning of their respective programs. They procure books for library and prepare course information manual with the help of the subject teachers. The functioning of the college is carried out through various committees and forums. These have manuals specifying objectives, functions and process and are empowered to take decisions, plan and execute programs. Sufficient resources are allocated for these to work effectively. Two teaching faculty members are a part of Governing Council and Principal is the convener of the same. Smt. Nagavalli Narasimha, is Mgmt committee representative in the IQAC. Teachers and non-teaching staff with IQAC work to prepare the semester plans and calendar of events. The teaching and non-teaching staff are part of various committees, sub-committees and are actively involved in organizing fest and events.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution prepared an annual plan for the year 2020-21 with focus on:

1. Adopting Technology for academic/administration matters.

a. Reworking on administrative software with features for generating fee receipts, attendance and student certificates.

b. Subscription to MS teams for online teaching, learning and evaluation.

b.1. Conducting various student's activities like B-talks, competitions, lectures, intercollegiate fests and others

b.2. Skill development trainings and for placements

2. Enhancement of IT Infrastructure:

- a. Enhancement of internet speed.
 - b. Installation of Additional routers.
 - c. Installation of smart boards.
3. During COVID 19 pandemic, the institution focused on providing safe and a hygienic campus:
- a. Procurement of digital thermometers, oximeters, masks, gloves, face shields, pedestal sanitizer dispenser
 - b. Frequent fumigation of the classrooms and other facilities used by the students and staff.
 - c. Organisation of five COVID screening tests in association with BBMP.
 - d. Organising a vaccination drive for everyone in association with Dr. Ashwath Narayan. Foundation, which is managed by the MLA of the local constituency
4. Preparations for NAAC peer team visit keeping in view precautions for COVID- 19:
- a. Orientation sessions for the stake holders.
 - b. Mock drives.
 - c. Action taken based on the feedback after the mock drives

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://mlaahl.edu.in/wp-content/uploads/2023/07/6.2.1.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

1. Institutional Organogram: The organisational structure of the institution is designed to facilitate effective governance,

participative management and decision making.

2. Appointment and Service Rules: The institute follows the process of appointment and service as prescribed by the Management of Malleswaram Ladies' Association in tune with the guidelines issued by the UGC and State Government.

3. Policies and Procedures relating to working of the institution (forum and cells)

a. Student admission policies and procedures are issued by State Government, Bengaluru City University (Affiliating University) and Management, Malleswaram Ladies association from time to time and which is implemented by the college.

b. The college has an effective Governing Council which has representatives from the University, from the managing committee, one faculty representative and renowned educationists.

c. The forums/committees/Cells/Clubs function as per the policies reflected in the manuals.

d. The internal accounting process and procedures of the college ensures error free accounting system and also analyse the quarterly financial position of the college.

e. The college has an effective feedback mechanism taken from all the stake holders which helps in monitoring the performance of the college.

File Description	Documents
Paste link for additional information	https://mlaahl.edu.in/wp-content/uploads/2023/07/12-Services-Rules-Approved-by-Society.pdf
Link to Organogram of the institution webpage	https://mlaahl.edu.in/wp-content/uploads/2023/07/6.2.2.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance

A. All of the above

and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has several welfare & development schemes for the teaching and non-teaching staff:

- Safe and secure work environment with a canteen, clean drinking water facilities and adequate washroom facilities
- Well-furnished/ventilated spacious workstations
- 12 days of Earned & Casual Leave is credited for all the staff every year
- Provision of 30 Earned leave Encashment on retirement/resignation
- Provident Fund facility for all the eligible staff
- House Rent Allowance (HRA) is provided to teaching and non-teaching staff
- Maternity leave benefit of 182 days
- ESI Scheme for employees whose gross monthly salary is below Rs 21,000
- MOU with Shekhar Nursing home for emergency medical services
- Multi-GYM facility for teaching and non-teaching staff
- Liberal leave policy, OOD facility and adjustable work responsibilities for teachers who enrol for Ph.D/academic upgradation, for teachers involved in sports, social welfare, extension and cultural activities.
- Reimbursement of Registration fees of up to Rs.3000 per semester for attending Conferences/FDPs/Seminars/Workshops.
- FDP and SDPs for professional competency and capacity

enhancement/Training & development

- Publishing of faculty achievements in the newsletter and college magazines.
- Provision to attend orientation and refresher courses organized by staff training colleges in universities.
- Research facilities like E-Resources, ICT and Administrative support to pursue research.

File Description	Documents
Paste link for additional information	https://mlaahl.edu.in/wp-content/uploads/2023/07/6.3.1-doc.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

4

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

07

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

12

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The first three reports become a part of self-appraisal for Teachers which is forwarded to the management:

- Submission of individual plan specifying targets for the semester (academic and research) goals.
- Plan for activities for forums/cells/committees for which they are responsible.
- Submission of reports for targets achieved at the end of the semester.
- Teachers submit their work diary every week and Monthly Performance Report (MPR) every month.
- Staff meetings are conducted to assess the completion of syllabus, tests, students' performance etc.
- Academic results achieved by the faculty members like Pass Percentage, high scores and centum, ranks and medals secured are considered during performance appraisal
- Teachers with NET, SLET and PhD are given due weightage during appraisals.
- Review meetings are conducted at the end of the semester to deliberate about relevant gaps between the planned and completed activities.
- Student feedback about the teachers on specific parameters is obtained, analysed and shared with teachers.

Parameters for a confidential report to be sent to the management:

For teachers: Student's feedback, self-appraisal, academic results achieved, support and initiatives by the teacher for co-curricular, extracurricular activities and research

For non-teaching staff: Student feedback, quality of work performed, being courteous with stakeholders

Both: regularity, punctuality, discipline

File Description	Documents
Paste link for additional information	https://mlaahl.edu.in/wp-content/uploads/2023/07/6.3.5.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Malleswaram Ladies Association, the parent organization established in 1927, is known for its values and contribution to education. It believes that every rupee contributed by contributors and the fees collected from the students should be utilised judiciously and it must also be accounted for. Academy of Higher Learning following in the footsteps of the parent organisation has institutionalised ethical governance & transparency and has implemented proper accounting and auditing using Tally ERP system. An internal auditor is appointed by the parent organisation who carries out regular internal audit. There has been no objection pointed out during the last five years by the internal auditor. An interim audit is done in the middle of the accounting year and the final audit is done at the end of the accounting year by external auditors JAA and Associates. The audited annual accounts are placed and accepted in the Governing council meeting and are also reflected on the college website.

File Description	Documents
Paste link for additional information	https://mlaahl.edu.in/wp-content/uploads/2023/07/6.4.1.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

40000

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

MLA AHL is a private unaided institution offering self-financing courses. Therefore, the fees collected from the students forms the major part of the funds required for operational purposes. The College prepares an annual budget indicating estimated receipts and adequate controls are exercised so that the expenditure is within the limits. Expenses and any deficit in the budget is supported by the parent organization. Two aspects considered for budget is how funds are collected and their utilization

How funds are collected?

1.Primary source: 1. Fees collected from students 2. Contribution and financial support by the parent body
 2.Secondary sources (for fest/scholarship/conferences/Seminars/Workshops): 1.Sponsorship amount 2.Philanthropic funds for scholarship 3.Registration fees collected by the participants and 4. Deficit amount is funded by the Parent organization (Malleswaram Ladies Association)

How funds are utilized?

1. Fees collected by the students are utilized for meeting operational expenses
2. Parent organization funds research activities
3. For other expenses: sponsorship and registration fees collected are utilized
4. Add on and certificate programs are all offered on self-financing basis.

College believes in agency theory which means the resources of

the college come from the society and therefore it has to be ethically and judiciously utilized.

File Description	Documents
Paste link for additional information	https://mlaahl.edu.in/wp-content/uploads/2023/07/6.4.3.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Curricular aspects:

Collection and review of feedback from stakeholders and to take action.

Teaching, learning and Evaluation: IQAC has organised training programs for faculty members periodically to upgrade teaching, learning process like providing orientation on "Microsoft Teams" for conducting classes, tests online, all college related activities and for backing up of information; training program on Assessment and attainment of PO's and CO's; Staff development programme on Professional Ethics.

Research, Innovations and Extension: Has conducted workshops, FDPs to promote research culture among teaching staff members.

Infrastructure and Learning Resources: Upgradation of WIFI for the smooth conduct of online classes.

File Description	Documents
Paste link for additional information	https://mlaahl.edu.in/wp-content/uploads/2023/07/6.5.1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

At the end of each semester, IQAC conducts meeting where the matters relating to teaching, learning and evaluation process, and activities of each Forums/Cells/Committees are reviewed, gaps if any and the reason for the same are discussed. At the end of every semester, teachers also prepare a presentation to review their accomplishments, any gaps and reasons for them. Considering the above reviews, at the beginning of each semester, IQAC conducts meeting to plan for the upcoming semester.

File Description	Documents
Paste link for additional information	https://mlaahl.edu.in/wp-content/uploads/2023/02/6.5.2-individual-plan-presentation-2020-2021_compressed.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://mlaahl.edu.in/wp-content/uploads/2022/02/Annual-Report-2020-21.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is an important parameter in the functioning of the institution. Discriminating between the genders is strictly not encouraged.

Curricular

Topic

Promotion of

Kannada Language:

"Ella Magala Maduvegagi"

Gender Equity

Teachers are encouraged to practice and preach gender sensitivity irrespective of the gender in class with regards to the subject or when talking about interpersonal balance in the workplace.

English Language:

1stSem BCom

Acceptance

Gender Sensitization with regards to Transgender

2nd Sem

Definitions of Feminity and Masculinity

Gender Sensitization and Equity

3rd BCom

Sweetness

Gender Equity

4th BCom

Still I Rise

Gender Equity

Co-Curricular Activity

Topic

Promotion of

Human Rights Protection Cell:

Theatre Performance

Gender Equality on 3rd July 2021

Gender Equality

Image Theatre was showcased where the actors depicted different scenes and asked the students to intervene and interpret them and understand about gender equality in real life situations.

Specific Facilities

Restroom Facilities

- Adequate separate restrooms are provided for girls
- A sanitary napkin vending machine in the girl's bathroom has

been provided

Safety Facilities

- The campus is CCTV monitored round the clock
- Security personnel also man the gates. Nobody is allowed without the regular mandatory checks.

Welfare Measure:

A counsellor is on call in the campus for any reason if the students need her. Regular activities and seminars/talks are organised to educate and sensitize the students with regards to their emotional well-being.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://mlaahl.edu.in/wp-content/uploads/2022/05/7.1.1_organized-1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Degradable

Non-Degradable

Dry Waste

Each room has a dry waste disposal bin and this is collected at the end of the day by the housekeeping staff to be disposed of after segregation in the ear marked bins on the campus.

The common solid waste is leaf litter, which is allowed to decompose in place to enrich the soil quality.

This waste is collected by the local civic body for disposal.

Plastic use is restricted on the campus and students are encouraged to carry meals and water bottles from home so that they don't buy and generate more plastic waste on campus.

Wet Waste

Waste Bins are provided in the corridors to dispose wet waste like left over food and this is cleared by the housekeeping staff for disposal.

Sanitary napkins are disposed of in earmarked waste baskets to be disposed appropriately.

E Waste

This type of waste like computer hardware and old Xerox machines are disposed on a buy back scheme with the local vendors

Biomedical waste, Hazardous chemicals and radioactive waste management doesn't apply to our campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

D. Any 1 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution with the parent association has always been at the forefront of sensitizing students and staff members towards tolerance and fostering a harmonious environment for social well-being.

- National festivals like Independence Day, Republic Day, Gandhi Jayanthi were celebrated with a lot of fervour. Celebrated guests were invited to speak on these occasions.

- The institution organised celebrations of various festivals like Dasara on campus with the display of traditional dolls, Kannada Rajyotsava, Teachers Day, Human Rights Day, Yoga Day, Women's Day, NSS and YRC day and World Environment Day.

- Students and faculty members who belong to various cultural and ethnic groups which constitute an inclusive environment, are brought together on a single stage on various functions which help in developing tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities.

- Faculty members are greeted on their birthdays and during festivals;

- Assistance and institutional scholarships are provided and it is ensured that economically backward students are not deprived of education due to financial constraints.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

•The vision and mission of the College encourages its stakeholders to become good citizens and to wear national pride as a badge.

•Students in the first-year study Indian Constitution as a subject to be aware of their rights, duties, and responsibilities.

•Students in the third-year study topics like role of family and society in inculcating values, social practice and constitution safeguard and national integration and international understanding along with human rights under Value Education as a subject.

•The institution in association with Disha BHARTH, a non-profit social initiative conducts Know Your Country, Know Yourself, an initiative to foster patriotism and Vivekananda Jayanthi, the celebration of the iconic Youth leader.

•A Staff Development program was organised on Professional Ethics for all the staff members.

•National festivals are celebrated with inspiring guests to highlight the struggles of our freedom fighters and glorify their contribution.

•Our parent association is a part of Indian History and holds memorabilia of important people like Mahatma Gandhi amongst others who have visited our institution.

•Extension activities forums like NSS and YRC organise blood donation drives to drive home the fact that every life is important and that saving a life is our fundamental duty. They also participate in cleanliness drives/rallies. These forums

encourage a philanthropic mindset towards the community.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://mlaahl.edu.in/wp-content/uploads/2022/05/7.1.9-g.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- National festivals like Independence Day, Republic Day, Gandhi Jayanthi were celebrated with a lot of fervour. Celebrated speakers were invited to speak on these occasions.

- The institution organised celebrations of various festivals and occasions like Dasara on campus with the display of traditional dolls, Kannada Rajyotsava, Teachers Day, Human Rights Day, Yoga Day, Women's Day, Ethnic Day NSS International Nelson Mandela Day and YRC day.
- A lecture on human values on "You are the Architect of Your Destiny" was also organised virtually to highlight the importance of the Gita and its importance in the current scenario.
- All the above activities were held online in 2020-21 due to pandemic conditions.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

I. Education, a tool for the evolution of a well balanced individual that is for a learner's holistic development

To provide opportunities for gaining knowledge, skill set, aptitude, community service; to become well rounded individuals with values and the right attitude to become responsible citizens of the country.

The programs had to be offered virtually because of the lockdown restrictions. Challenges came up because of logistical reasons like wi-fi or data unavailability, restrictions on the availability of mobile phones.

All the events and academic activities like class tests, guest lectures, workshops, mentoring, music and dance competitions, on the Job training/internship for skill development, various extension activities, Celebration of important days which were planned were conducted virtually.

II. Campus to Company

To provide students opportunities like industry relevant lectures, Business Talks, internships, project works, webinars, pre placement training, placement opportunities.

Activities like B Talks on Global Banking, Digital Marketing, WTO and IPR; a National Level Online Seminar on Labour Reform Bill, industrial projects, training on digital marketing, Equity Analysis and GST, career guidance sessions on Career Opportunities in the World of Finance, Need of Statistics and Business Analytics for Next Gen Employees; internships and placement opportunities offered virtually.

File Description	Documents
Best practices in the Institutional website	https://mlaahl.edu.in/wp-content/uploads/2022/12/Best-Practices-as-per-NAAC.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The parent institution has had a long-standing reputation of being a selfless institution providing affordable, quality, value-based education to the children in and around the neighbourhood for many decades now. AHL believes in culture, refinement, believing and doing what is right; focusing on academics, discipline, inculcating values, empowerment, equity and opportunities for a successful professional and personal development.

- In spite of the lockdown and the pandemic raging across the world, online classes were conducted.
- Regular timetable for classes and monthly tests were prepared; a calendar of events was also prepared.
- The students were encouraged to participate in various extension activities like NSS and YRC and volunteers took part in virtual programs stressing on service in times of the pandemic.
- Virtual cultural competitions were also conducted and they were rewarded in a virtual College Annual day

function.

- National festivals were also celebrated online.
- Mentoring has proven to be successful in the past and during the lockdown, it proved to be extremely beneficial for the students not just for academic support but also for emotional support.
- A majority of our students are first generation learners or are from low-income families. They were provided with financial and other support to continue their education.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Introduction of new academic programmes : BCA,B.Com Data Analytics

2. To offer New Electives for Final Year B.Com :Finance and for final year BBA : Data Analytics.

3. Implementation of NEP 2020 for the academic year 2021-2022

4. To include quality enhancement activities/events as per NAAC Peer Team Report given in the Second Cycle Accreditation

5. To organise National Conference/Seminar