

TSAC meeting:

7/9/2020

Agenda:

1. Review of 8 Even Semester (2019-20)
2. Plan for the year 2020-2021

Members Present:

1. Dr. P.V. Padmaja
2. Kamala S
3. Susma T.S. € 9
4. Seemya T.S. (Teacher-Member)
5. Rajkumar Chavan (Teacher-Member)
6. Swetha M.P. (Teacher-Member)
7. Ashwini S. (Administrative)

Minutes of the Meeting:

1. Study materials to be prepared by teachers and the same to be shared with students and E-textbooks to be made available in college website for students.
2. Upgradation of internet connection with BSNL for conducting online classes [speed and data pack]
3. Offline test work to be conducted in the month of October/December
4. Teacher wise marks list to be given to each teacher in MS teams.

5. A copy of the marks list to be retained with the teacher for further references.

6. Solo events to be conducted in the month of October 2020 from cultural forum and off stage activities can to be conducted in the month 9 October.

7. Forum and Cells activities to be conducted in the month of October/November.

8. Inter-class competition - Management forum Orientation to be given to Ist year UG students for management events.

9. Extension activities to be conducted by NSS/VRC/ISK/ECO club forums for the month of Oct/NOV-3 activities Online activities and 2 offline activities for the semester.

10. Advance learner- Book bank and extra assignments to be given

11. Slow learner- Important questions to be given by the subject teacher from exam point of view after the completion of each chapter to write and submit.

[Handwritten signatures and initials]

16/10/2020

Friday

Venue: AV Lab

IQAC

Teacher Staff meeting and individual plan presentation.

1) Ms. Kamala: Incharge of Technical Committee
IQAC

- ⇒ Executing activities related to website administration software and other ICT Tools
- ⇒ Orientation on MS Teams for all the college related activities and information
- ⇒ Inauguration and orientation programme
- ⇒ Webinar on National education policy
- ⇒ Parent Council formation / meeting
- ⇒ Inauguration and orientation for Jambhat
- ⇒ FDP on Workplace ethics.

2. Shwetha. M.P : Incharge of ISR, WDC, IQAC and Timetable Committee.

- ⇒ Subjects handled -
- ⇒ Aiming to register for PH D
- ⇒ upliftment of Slow learners
- ⇒ To conduct activities under Jambhat

Competitions planned ⇒ Digital Collage & activities

- ⇒ Vision Screening Camp
- ⇒ Virtual Marathon
- ⇒ Digital posters on Women entrepreneurship in the COVID aftermath
- ⇒ Guest Lecture.
- ⇒ Face Mask making

3. Dr. Dhaleshwarini → NSS, Helpline, Staff Welfare
- Published 1 paper already
 - Trying to achieve 100% results
 - 1 Essay writing competition has already conducted
 - Celebrating Rajyotsava. Nov. 1 (Rebinde) Guest Lecture.
 - Celebration of World Disabilities Day.
 - Guest Lecture on Human Trafficking.
 - Quiz.

- 4) Asha → Attendance Monitoring and discipline, Conduct KATTE sessions.
- 2 KATTE sessions have been planned so far. during durscha vacation.
 - 1 in November and another 1 in the month of december

- 5) Sanderh. R. Bhat
- Training and placement cell
 - Commerce and Management.
 - Two Scopus index publication.

- Achieving 100% placements.
- Conducting soft skills, Aptitude and preplacement rounds
- Conducting mock placement rounds.
- Career Counselling session.
- Training for Banking exams and digital marketing.

- ⇒ Conducting training for Commerce and Management forum.
- ⇒ Prepare two different teams where these two teams will participate in the inter Collegiate Competitions.
- ⇒ Poster making at College Competition.
- ⇒ Inter Collegiate Students Conference (National level)
- ⇒ Conducting B-talks and identifying students coordinators from each class.
- ⇒ Attending Budget Committee meeting.
- ⇒ Career in Finance → already executed field.
- ⇒ B Talk on ⇒ Recent trends and applications of Statistics in today's job market.
 - ⇒ WTO Laws
 - ⇒ Placement training Sessions
- ⇒ Naming and logo making Competition from for both Commerce and management students.
- ⇒ PG Forum activities and research forum activities.

6) Rajumar :->

- WAC → Attending meeting.
- Internship → Berlin, Universal Walk from home internship → Stock market.
- BBA Coordinator → Conducting the viva for individual unit for IBBA.

SDC → Basic Computer and Basic excel.
 Communication English.
 Advance Excel
 Python.
 Equity Analyst, Statutory Compliance,
 Business Analytics
 UOC - NCL

Basics of Statistics

Most of the planned activities can be done only after the government lifts the ban on students coming to college.

7) Sowmya. → YRC

- ⇒ To Conduct Online poster making Competition, Problems during pandemic.
- ⇒ To Conduct Online guest lecture
- ⇒ To Conduct Online Awareness program.
- ⇒ Online video making Competition.
- ⇒ Students presentation Online.

* Mental health and Psychological first aid. → Online Awareness program.

* Lecture on drug awareness.

⇒ V.H Competition on Maintaining Health and Hygiene.

⇒ International first aid day celebration

8) Rachana B.T.
Coordinator of :- Cultural Forum.

→ To participate in FDP/Workshop/Seminars
1 each.

→ To participate & paper presentation
in National level conference.

As Coordinator :-
To conduct student council election

→ To plan & organize online interclass
& inter-collegiate cultural activities.

→ Mass Designing competition

→ Habba.

→ Rainbow weeks.

→ Talents Day

→ Bhavayami.

9) 19/10/2020 Monday

9) Santoshi BR

Co-ordinator - English club, Newsletter, Annual
Magazine, Antiragging Committee

→ To publish one paper

→ lang. competition conducted on 8th, 9th &
10th October 2020 (6 competitions)

→ Lecture on 'Reading for pleasure' - Nov

→ Karye Sujje - Poetry Reading - Nov-Dec

→ Lecture Series - Nov, Dec.

→ Online Affidavit - Oct

→ Dove making : Say No to Ragging - Oct.

→ Ragging : A Human Rights violation - Oct/Nov

→ Poster Making - Nov/Dec.

10) Suma T.S - TEIM, BDA

Co-ordinator :- value Education
Committee, Triple I cell, Cell Against Sexual
Harassment, EOC, IQAC.

→ 1 FDP attended & 1 workshop

→ Attend 2 Conference Seminars, take
NET & KSET Exam

→ B.com Co-ordinator - Students will
be part of one forum for EC & CC marks
& also for highest score for advance
learners & also to help slow learners

→ IQAC - NAAC visit

→ Value Education Committee - International
Endurance Day - Nov/Dec.

→ Triple I cell - Seminars - Nov/Dec.

→ Cell against sexual harassment - Nov/Dec.

→ EOC - Video presentation Nov - Guest Lecture
Dec.

11) Praveen K - CM, HRM, IC

Co-ordinator :- Eco-club & Management
Forum

→ Infuse practical based learning & to
attend workshop

→ Eco-club - Bring awareness among students
online quiz, poster making competition & pen
sketch & painting competition from floral waste.
Article writing competition - Dec, Logo making
Competition - Oct.

12) Chetan S

Co-ordinator: Commerce forum, Wall-magazine, Article writing

- to adopt innovative teaching methodologies
- to enroll for Ph-D
- to present research papers
- to attend FDPs & Seminars
- to enroll online courses & certificate programs

- to conduct activities under Commerce forum
- to conduct training programs
- to train students for inter-collegiate competitions
- UG marathons (online/offline)
- Sambhavani (online/offline)

13) Pinky Sharma - B

Co-ordinator: Cultural, Timetable, Student Grievance Redressal Cell.

- to attend FDP & Workshop
- to publish paper
- to complete syllabus on time & ^{adopt} innovative
- to nurture students' creativity with

- cultural forum - to co-ordinate with Rachana man
- Timetable Committee
- Student Grievance Redressal cell.

→ Talents day - Online. 24th Oct.

→ Bhavayami - Inter-Collegiate fest - Online/Offline.

14) Dr. Kshithija Shetty

Co-ordinator: - Bhushika (Magazine forum) Cultural forum, literary forum, Student Grievance Redressal cell.

- Present & publish at least 2 National conference
- Attend six webinars including Hindi Divas & Gandhi Jayanti celebration.
- Complete syllabus on time & try to achieve 100% result.
- Guest lecture on Mahadevi Varma Oct/Nov
- Competition - Hindi - Oct/Nov.
- Celebrate World Hindi Day - 10th Jan. 2020.

Members 1
Tejaswini - B

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04th Mar 2021

Odd Semester Review Meeting 2021
(IQAC)

AGENDA:- To discuss about academic reviews and take necessary actions wherever required.

Venue: Principal Chamber

TIME TABLE:

- ⇒ College Timings will continue to be between 9:30 a.m to 4:00 pm
- ⇒ Next Semester will be completely offline. The Student who cannot attend classes (COVID cases) can opt for recorded classes.
- ⇒ Classes will be scheduled from 9:45 a.m
- ⇒ Non-teaching staff working hours 10:00 a.m to 4:30 pm. (Office & library)
- ⇒ No. of periods per day will be 06 (Mon-Fri) 04 (Saturday).
- ⇒ Prayer will be conducted between 9:30 - 9:55 a.m
- ⇒ Next Semester 90 working days from 15th April 2021

Tests & Exams:

Average

- ⇒ (20 marks)
- ⇒ Two test marks to be considered for IA marks. Preparatory exams would also be conducted

⇒ Attendance will be marked in ~~numerical~~ numerical form.

01 - Present 00 - Absent

⇒ Test & Exams will be conducted as per regulations prescribed by Commerce BOS.

⇒ 2nd Test will be completely on Skill Development (BBA)

⇒ 1st Test will be on Syllabus

⇒ BOS (Kannada) 10 Marks - Test
10 Marks - Attendance
10 Marks - Assignment/Sevina

⇒ BOS (Hindi)

⇒ BOS (English) 10 Marks - Test
05 Marks - Attendance
15 Marks - Assignment/Sevina

⇒ BOS (Sanskrit)

⇒ B.Com (Practical Skill Development)
Teachers teaching respective subject will handle Skill Development component as per time-table

⇒ BBA (BSDC)

Taken-up by the co-ordinator & the team of teachers handling classes for BBA

⇒ 30 Marks - Practical Record } Practical
10 Marks - Attendance } Skill
10 Marks - Test } Development
50 Marks (Internal Assessment) (Evaluation)

02 practical Skill Development Test to be conducted. Scheme of valuation to be prepared. (4 questions of 5 marks each in each test). All teachers handling the respective subject should be involved in valuation.

⇒ As per BOS regulations, community service will be done by B.Com & BBA ~~in~~ regard to foundation course in the respective semesters.

⇒ And also Corporate Internships to be taken up by B.Com & BBA in the respective semesters.

⇒ During 5th Semester, Placement Training & 6th Semester, Etiquettes to be conducted

⇒ Next Semester, MS Excel would be used for maintaining attendance record.

⇒ Manual recording of work diary was decided on mutual consent of staff & Principal

⇒ Mentoring recording, value class, initiatives towards advance & slow learners to be incorporated in hard copy of work diary., leave details (Date, Days, Reason)

⇒ 1st Test to be conducted after the end of commencement of semester
2nd Test end of 3rd month and IA marks to be submitted within ~~1 week~~ 10 days after completion of 2nd Test

⇒ AGENDA: Review of Calendar of Events
10/3/2021
Venue: Principal Chamber.

→ Student Study Circle should be continued without changing Faculty Study Circle.

→ Quality Faculty Circle will be done by
① Rajkumar Sir

② Suma Ma'am on 15th & 16th March ²⁰²¹ respectively.

③ Praveen Sir on 19th March 2021

→ 1 or 2 B-talks for 1st Years on the subjects, CA, IFJM or BDE.

→ B-talks for PG must go up (2 more).

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→ Teachers were asked to pick up 2 to 3 topics from their subjects after and send to Sandesh within one week of subject allocation so that the speaker can be arranged for the same.

→ CSR Norms to be discussed with focus on Acts for PG Students.

→ Publications from teachers must be done.

